

TETFORD & SALMONBY PARISH COUNCIL

Minutes of the Parish Council Meeting held on
Wednesday, 9th March 2022 at 7:30pm, Hamilton Hall, Tetford

Present: **Vice Chairman** Cllr Davison
 Cllr Renshaw
 Cllr Larder
 Cllr Cawthorne
 Cllr Todd

Clerk – M Hoad taking minutes.

Two members of the public were present at the meeting. A resident raised concerns about the service being received from the East Lindsey Medical Group (ELMG) surgery. It was noted that a request had been submitted to ELMG surgery to ask that a representative from the Parish Council join the Patient Participation Group to raise any points that had been brought to their attention. The Clerk agreed to chase this request. The Parish Council was asked if they were aware of any risk to the village church of imminent closure. The PC advised they had not been made aware of this but had noted that the church group was to meet later in the month. There being no further comments raised the Vice Chairman opened the meeting for business.

01392 Apologies for absence – Apologies had been received from Cllr Kilby, Cllr Lonie, Cllr Andrew (ELDC) and Cllr Marfleet (LCC). **It was resolved** to accept all reasons for absence.

01393 Declarations of Interest – No declarations of interest were raised.

01394 Minutes of the Parish Council Meeting held on the 9th February 2022 had been circulated prior to the meeting and **it was resolved** to accept the minutes as correct. The Chairman signed the minutes.

01395 Financial Matters

- a. Accounts to be paid/authorised – Clerks February 2022 Salary & Expenses; HMRC Tax £48.60 and Hamilton Hall Hire £16.00 **it was resolved** to authorise all payments.
- b. Bank Reconciliation as at end of February 2022 – the document had been circulated prior to the meeting for review & **it was resolved** to accept as correct and it was signed by the Vice Chairman.
- c. Councillors Budget Statement at end of February 2022 - the document had been circulated prior to the meeting for review & **it was resolved** to accept as correct and it was signed by the Vice Chairman.
- d. Internal Audit – it was resolved to appoint Jen Cooper as the internal auditor for the 2021/22-year audit.

01396 Annual Review of Council Documents – The Clerk had circulated copies of the Code of Conduct and updated Asset Register for review prior to the meeting. Following debate, **it was resolved** to approve both documents as current. It was agreed the Council's Standing Orders and Risk Management documents would be added to the next agenda for approval to allow Cllrs more time to consider any amendments needed.

01397 Planning Matters: -The following application had been received for consultation:

- a. S/177/00236/22 - Rose Cottage, Somersby Road, Tetford, LN9 6QG – Erection of a detached triple garage. Following debate, **it was resolved** to support this application. A request was raised that the doors on this new garage development should be in keeping with the rest of the property design as being more visible to the road.
- b. S/177/00278/22 – Land adjacent Lane End, Little London, Tetford, LN9 6QL – Erection of a detached storage barn and polytunnel. Construction of vehicular access and parking area. Councillors expressed concern that the plans for this proposed development showed the repositioning of the public footpath. Consultation regarding moving the public footpath had not yet begun and although no objections were raised to the planned development itself the impact of moving the footpath did raise concerns. The Council agreed they needed to consider both aspects in conjunction with one another. The Clerk was asked to contact ELDC regarding the application for further information.
- c. ELDC Planning Complaint – The Clerk advised the meeting of the response received back from ELF Law and that in their opinion no Planning Law had been broken to require a judicial review. However, concerns remained over ELDC planning processes and MP Victoria Atkins had been asked to write to ELDC Chief Exec on this matter. **It was resolved** to wait to hear a response from this before considering any further action.
- d. The Clerk was asked to report to ELDC Planning Enforcement the construction of a concrete base for a building in front of the bungalow ‘Shalom’. Also, to chase whether the studio building erected in the rear field of Aura Soma had received planning permission.
- e. It was reported to Council that the contractors had started work on the development site at the old Cross Keys pub. Vehicles had accessed down the green lane and through the gap in the hedge. The Clerk was asked to report this to planning enforcement and to again ask that this hedge be reinstated as per the conditions of planning approval granted.

01398 Recreation Ground Update – Cllr Davison advised the Recreation Ground Committee had held a successful Quiz night and raised £380 towards the maintenance of the playing field. Cricket fixtures were again booked for this year. Terriers would be run again this year and was planned for the 15th July 2022. The charity’s AGM would be held later in the year and the date would be published as soon as known. The Council was advised that the Recreation Ground Committee was not able to run a specific event over the Jubilee weekend due to the fact several committee members would be away at the time.

01399 Grass Cutting – The Clerk advised she was awaiting the grass contract agreement from LCC to confirm the contribution for 2022/23 and once received would advise Cllrs.

01400 Neighbourhood Projects and Community Engagement –

- a. Queen’s Platinum Jubilee Celebrations – A planned street party is to be arranged for Sunday 5th June 2022 to take place in the Cul de Sac off East Road and the village would be asked to decorate their homes for the bank holiday weekend. Volunteers would be asked to help on the day and bake for the event. **It was resolved** to set a budget limit for this event of up to £500. One resident requested if a craft fair could be held over the weekend and the Clerk agreed to see if the crafters were available. It was noted that there was a home cricket match on the playing field on that Sunday which would limit the use of the playing field for any event the day before.

- 01401 Defibrillator** – The defibrillator on the surgery wall had been checked and was in good working order. Brian Todd Homes had received a quote for a new defibrillator to be installed on the village hall.
- 01402 Edward Richardson Trust Report** – There was no additional update at this time.
- 01403 Highways and Footpaths** – The Clerk was asked to report/chase the following highways defects:
- a. Horse warning signs had previously been requested and the Clerk was asked to chase these.
 - b. The Tetford sign posting off the A16 had been damaged some time ago and reported. It was scheduled for replacement, but no time frames were available as to when this would take place. The Clerk was asked to chase Highways.
- 01404 Community Speed Watch Programme** – Speed watches were continuing in the village and the PCSO had been requested to support the teams at a future watch.
- 01405 District Councillors Report** – Cllr Andrews had sent his apologies and there was no additional update at this time.
- 01406 County Councillors Report** – Cllr Marfleet had been unable to attend the meeting; his briefing report had been circulated to all.
- 01407 PCSO Report** – It was noted the PCSO Wass had moved on from his current role and that the local policing team would not be able to attend many future meetings due to staff resources. It was therefore agreed to remove this standard item from the agenda and to report any policing matters as and when they arose.
- 01408 Clerks Report** – There was no additional report from the Clerk at this time.
- 01409 Correspondence** – There was no additional correspondence received/ reported on.
- 01410 Councillors Reports** – Cllr Renshaw advised the Community Breakfast event on the 6th March had been a success and that it was nice to see some new comers to the village had come along.
- 01411 Items for the Next Agenda** – As identified above.
- 01412 Next Planned Parish Meeting - Wednesday 13th April 2022**

Meeting closed at 21:00

Chairman

Date

Clerk

Date