

## TETFORD & SALMONBY PARISH COUNCIL

Minutes of the Parish Council Meeting held on  
Wednesday, 10<sup>th</sup> June 2020 at 7.30pm by video conference link

<b>Present:</b>	<b>Chairman</b>	Cllr Lonie Cllr Renshaw Cllr P Todd Cllr Davison Cllr Kilby Cllr Larder
	Taking notes	Mrs M Hoad Clerk

No members of the public dialled into observe and comment on the conference call.

The Chairman welcomed fellow Councillors to the video conference and as there were no members of the public to raise any comments opened the meeting for business.

**00990 Apologies for absence** – Apologies had been received from Cllr Andrews (ELDC) and PCSO Nigel Wass. Cllr Anderton also absent from the video call.

**00991 Declarations of Interest** – There were no declarations of interest provided.

**00992 Minutes of the Annual Parish Council Meeting on the 13<sup>th</sup> May and the Council Planning Meeting on the 20<sup>th</sup> May 2020** had been circulated & **it was resolved** to accept them as correct. A hard copy of the minutes had been provided to the Chairman for signature.

### **00993 Financial Matters**

- a. Accounts to be paid/authorised – Hamilton Hall Hire March 2020 £12; Clerks May Salary & Expenses; Tudor Grounds Maintenance x2 cuts £216 – it was resolved to authorise all payments
- b. Accounts as at end of May 2020 – Bank Reconciliation as at end of May had been circulated for review and was accepted as correct, signed by the Chairman and Clerk

**00994 Standing Orders** – The document had been circulated for review and **it was resolved** to accept the document as correct. Clerk to insert review date.

**00995 Financial Regulations** – **It was resolved** to add this item to July's agenda in order to give time for the amended mandate and review of online banking to be undertaken.

**00996 Risk Assessments** – The document had been circulated for review and **it was resolved** to accept the document as correct. Clerk to insert review date.

**00997 Asset Register** – The document had been circulated for review and **it was resolved** to accept the document as correct. Clerk to insert review date.

**00998 Covid 19 – Community Support** – The Clerk advised that the request for assistance within the village had reduced as some of the lockdown restrictions had started to lift. It was noted that the beginning of June was Volunteers Week and agreed that acknowledgement of thanks from the Parish Council would be made to all volunteers via the Facebook page and newsletter.

**00999 Planning Matters:** - No further planning applications had been received from ELDC at this time. Councillors raised three planning queries which had been brought to their attention by residents.

- a) New vehicle access at the White Hart Pub
- b) A large metal shed which had been erected behind a property on Salmonby Road
- c) The erection of an obtrusive outside light on a property in Salmonby Road which when lit at night was considered could dazzle on coming motorists

The Clerk was asked to contact ELDC Planning and Highways to look into these reported cases.

**01000 Recreation Ground Update** – Cllr Davison informed the Council that the annual Terriers race scheduled for July 2020 had been postponed and hope that a possible date might be found to run the event later in the year. The clerk notified Council that she had received a request from the Recreation Ground Committee for an increase to the annual grant donated to them by the Parish Council as it was unlikely normal funding via event could take place. **It was resolved** to increase the grant to the Recreation Ground for £500 and payment would be authorised at the July meeting. The Clerk advised she had received reports from the Recreation Ground Committee that there had been some unsocial behaviour and damage by youths around the edge of the children's playground. The Clerk was asked to report this to the PCSO to keep an eye out and the Committee themselves were making regular checks.

**01001 Grass Cutting** – The Clerk informed the Council that the contractors Tudor Grounds Maintenance had undertaken further cuts in the village. It had been confirmed by LCC that Little London was on their cutting schedule and they would provide a minimum of three cuts per annum to this area.

**01002 Neighbourhood Projects and Community Engagement** - Cllr Lonie informed the meeting that due to lockdown restrictions the Community Projects Committee had not been able to meet or forward any planned items. A zoom conference call was however scheduled for a meeting of this committee and it was hoped to have identified some projects to inform residents of and seek community feedback via the next quarterly newsletter in September 2020.

**01003 Community Newsletter** – Following residents' feedback it was resolved to continue with a quarterly community newsletter. The format and content of the newsletter would be in ongoing development and review with the next edition circulated this month - June.

**01004 Defibrillator** – Cllr Larder confirmed she had undertaken a check of the equipment to ensure all was in good working order and up to date. This had been confirmed with LIVES. The defibrillator was in good working order but had not been activated since the last meeting.

**01005 Volunteer Group Report** – Cllr Davison informed the meeting that some of the volunteers had been out cutting back hedges on various footpaths. The volunteer group had requested if the Parish Council could approach the owner of the property adjacent to the foot path of South Road to remind them the maintenance of both sides of the hedge along their boundary was their responsibility. **Cllr Kilby** agreed to take this forward with the property owners.

- 01006 Edward Richardson Trust Report** – Cllr Renshaw advised the meeting that a further application to the trust had been approved. Although things had slowed down a great deal during the lockdown the trust was still receiving applications and awarding grants where successful.
- 01007 Highways and Footpaths** – It was noted that some repair works were now getting completed by LCC Highways and grass cutting of verges started. Clerk to continue to chase to ensure repairs actioned. Cllr Renshaw asked if the damaged sign at Somersby and the dead tree down Rutland Hill could be reported to Highways. **Clerk to action.**
- 01008 Community Speed Watch Programme** – This initiative is currently on hold until lockdown restrictions are lifted further, and volunteers can safely get involved with the programme.
- 01009 District Councillors Report** – there was no further update at this time
- 01010 County Councillors Report** – Hugo Marfleet’s monthly briefing document had been circulated to all and the LCC bike initiative scheme was discussed. It was agreed to publicise this initiative in the upcoming Community Newsletter.
- 01011 PCSO Report** – Nigel Wass had sent his apologies as he was unable to attend the meeting. He continues to do regular visits around the village and to liaise with the Clerk on any matters requiring his attention.
- 01012 Clerks Report** – there were no further comments at this time.
- 01013 Councillors Reports** – Cllr Larder requested if a clearer sign could be displayed to identify when the outreach post office was available in the room to the rear of the Village Hall. **Cllr Renshaw** agreed to look into a sign for the window/noticeboard and **the Clerk** would re advertise the service in the Community Newsletter
- 01014 Next Planned Parish Meeting - Wednesday 8<sup>th</sup> July 2020, 7.30pm**

The meeting closed at 8.45pm

Chairman .....	Date .....
Clerk .....	Date .....