Councillors,

You are requested to attend the Meeting of Tetford & Salmonby Parish Council which will be held on Wednesday 14th September 2022 in Hamilton Hall which starts at 7:30pm.

As this meeting is being held during a period of national morning as a mark of respect the Parish Council will undertake only essential business work to allow for tributes to be heard for Her Majesty Queen Elizabeth II.

Madeline Hoad

Parish Clerk

13th September 2022

**AGENDA**

1. **CHAIRMAN’S WELCOME AND TRIBUTE**
2. **APOLOGIES** – Council to receive any apologies for absence & resolve acceptance.
3. **NOTES** of the Parish Council Meeting held on Wednesday 20th July 2022 to be approved as minutes & any points to be noted.
4. **NOTIFICATION OF HRH QUEEN ELIZABETHS DEATH & PROCLAMATION OF KING CHARLES III** – Cancel to consider and agree any further actions to be taken.
5. **FINANCIAL MATTERS**
   1. Accounts to be paid/authorised – Accounts payment sheet circulated - Council to approve payments.
   2. Mandate Change – Council to approve and signatories sign.
6. **FULL COUNCIL MEETING** – Council to agree date of next full council meeting.
7. **ITEMS FOR THE NEXT AGENDA** – Council to receive any items for the next agenda.

**NEXT SCHEDULED PARISH COUNCIL MEETING – Wednesday 12th October 2022 @ 7.30pm**