

## TETFORD & SALMONBY PARISH COUNCIL

Minutes of the Parish Council Meeting held on  
Wednesday, 8<sup>th</sup> February 2023 at 7:30pm, Hamilton Hall, Tetford

**Present:** Chairman Cllr Lonie  
Cllr Davison  
Cllr Renshaw  
Cllr Larder  
Cllr Kilby

Clerk – M Hoad taking minutes.

There were seven members of the public in attendance. The topic of illegal parking at school opening and closing times was raised by one resident. It was noted that some parents abandoned their cars completely across the entrance to Church Lane, blocking access to the entire road. Cllr Davison advised this was a problem that the school was very aware of and regularly sent messages home with pupils regarding parking and the one-way system used at school start and finish times. The school however had no way of policing this. It was agreed that the issue should be reported to the PCSO, and a request made for them to make a spot check.

One resident complained about the poor state of potholes through Salmonby Bends. They were advised that this matter had been reported to LCC Highways and Cllr Marfleet (LCC) had been asked to chase this. Workmen had been seen out marking up the area and repairs were hoped to take place imminently.

A landowner requested if the Parish Council could refrain from cutting the verges along his field to prevent soil erosion. It was agreed to discuss this matter under the agenda item later in the meeting.

A resident requested if the volunteer group could be asked to do a clear up in the front garden area of the village hall as it was beginning to look scruffy and untidy. It was agreed to pass this request to Cllr Cawthorne.

**01553 Chairman's Welcome & Remarks** – Cllr Lonie welcomed everyone to the meeting and as there were no further public questions opened the meeting for business.

**01554 Apologies for absence** – Apologies had been received from Cllr Cawthorne, Cllr Todd and Cllr Marfleet (LCC). **It was resolved** to accept all reasons for absence. Cllr Andrews (ELDC) was not present.

**01555 Declarations of Interest** – There were no declarations of interest made.

**01556 Minutes of the Parish Council Meeting held on the 11<sup>th</sup> January 2023** had been circulated prior to the meeting and **it was resolved** to accept the minutes as correct. The Chairman signed the minutes.

### **01557 Financial Matters**

- a. Accounts to be paid/authorised –The Clerk circulated a payment sheet for authorisation, and it **was resolved** to authorise all payments. (Copy minute ref 01537a below)
- b. Accounts as at end of January 2023 – Bank Reconciliation as at end of January 2023 had been circulated for review and was accepted as correct, to be signed by the Chairman and Clerk.
- c. Councillors Budget Statement – Budget statement as of end of January 2023 was circulated for review and was accepted as correct, to be signed by Chairman.
- d. LALC Annual Subscription and Training Scheme – The Clerk had circulated the quotes for the LALC annual subs and training scheme. It was agreed these would be put forward for payment on the April agenda. Although the council had not entered the training programme last year it was acknowledged that there may well be new Cllrs after May and a new Clerk joining the team.
- e. Clerks Back Pay – Following circulation of the NALC pay awards for 2022 (published Nov 22)

the Clerk had requested back pay in accordance with LALC guidelines. **It was resolved** to award the Clerk £231 before tax which would be claimed at the March salary request.

**01558 Planning Matters:** -The following applications had been received for consultation:

- a) A complaint had been received from a resident regarding the possible infringement of planning permission granted on a property in the village. Approval for development for private use only had been granted and the complainant raised concerns that a business was being run from the premises. The Chair had contacted the owners of the property concerned prior to the meeting to let them know this had been raised and that they could attend the council meeting should they wish to address any issues. The property owner was not present at the meeting. Following debate, it was agreed that as there was no evidence of any business being conducted that this matter would not be referred to ELDC. Should evidence come to the attention of the Parish Council then they would need to refer this matter to ELDC planning enforcement to investigate further. The Chair agreed to contact the property owner to advise of the outcome of discussions.
- b) Diversion of Footpath 30 – Formal consultation on the diversion of this footpath had been received and published on the village noticeboard. Following debate Cllrs voted again to object to the diversion of this footpath on the grounds already submitted to ELDC planning:
  - i. The diversion was not deemed necessary, other than for the convenience of the landowners. The concern to walkers over traffic to the outbuildings had only been created by the property owners building new storage sheds.
  - ii. The landowners had purchased the property with the full understanding of where the footpath ran.
  - iii. The proposed diverted footpath route increased the overall distance of the path by 25% and was considered detrimental to the enjoyment of the walk as views to the east side had been completely lost by hedging.

#### *Standing Order Down*

With agreement of Council the Chair moved to put standing orders down so that members of the public could provide their comments on the footpath diversion. The neighbouring landowner had no objection to the diversion, however, did agree that it extended the route and the property had been purchased with the full knowledge that a footpath ran close to the house and had done so for many years.

The Chair read out a response from the Ramblers Association regarding their views on the footpath diversion. The initial concerns raised by them at informal consultation stage had been addressed and therefore they had no reason to object further.

#### *Standing Orders Up*

With the agreement of Council, the chair moved to re-instate standing orders and the Clerk was asked to submit the Councils objection to the path diversion to the designated planning officer.

**01559 Recreation Ground Update** – It was noted that Cllr Davison no longer sat on the Recreation Ground Committee (RGC) and therefore the RGC were looking for another Cllr to be involved. Cllr Davison did advise that he had been made aware of quad bikes being ridden by children on the recreation ground field and Hall car park as well as around the village. **It was resolved** to ask the Clerk to report this matter to the PCSO.

- 01560 Grass Cutting** – The Clerk had circulated quotes received for the grass cutting contract for 2023. Cllr Kilby advised that one landowner had requested a reduction in cutting along the verges of his fields to reduce the problem of soil erosion on the banks. Following debate, **it was resolved** to award the 2023 contract to Tudor Grounds Maintenance and the Clerk and Cllr Kilby agreed to meet with the contractors prior to the contract start to look at measures that could be put in place to reduce the soil erosion in some cutting areas.
- 01561 Neighbourhood Projects and Community Engagement** –
- a) Red Box Project – The Clerk advised she had received confirmation of the K6 order, but the installation company used was not very forthcoming with information of how the PC could install themselves. At present the order is for the box, but collection and installation would be handled locally.
  - b) Refurbishment of Village Benches – It was noted that the bench opposite Manor Farm had been removed. The Clerk agreed to check with LMS if they had taken the item as initially repairs were planned to be completed on site.
- 01562 Defibrillator** – Cllr Larder advised the defibrillator was in good working order and had not been used.
- 01563 Edward Richardson Trust Report** – There was no further updated from the Trust as they had not met since the last Parish Council meeting.
- 01564 Highways and Footpaths** – The Clerk advised that letters had been submitted to those parties who had been taking horses along footpaths and this problem was now resolved. Salmonby Bends had been discussed at the beginning of the meeting and action had been taken to report and chase.
- 01565 Community Speed Watch** – The Clerk advised the team had been out undertaking a speed watch since the last meeting and 4 vehicles had been identified as travelling above 30mph. The new 30mph signs had been erected along Salmonby Road in the direction of Salmonby to encourage drivers to stick to the 30mph limit until leaving the village outskirts.
- 01566 Patient Participation Group** – Cllr Renshaw advised the PPG would be meeting again on Friday 10<sup>th</sup> February when she would raise concerns that had been brought to the Council’s attention. She would report back at the next Parish Council meeting.
- 01567 Council Recruitment** – The Chair advised that he had received 3 applications for the post of Clerk and moved to close the job advertisement with a view to arranging interviews. This was agreed by all.
- 01568 District Councillors Report** – Cllr Andrews was not able to attend the meeting and therefore there was not further update at this time.
- 01569 County Councillors Report** – Cllr Marfleet had been unable to attend the meeting; his briefing report had been circulated to all.
- 01570 Councillors Reports** – Cllr Renshaw thanked Cllr Kilby for his assistance in filling in the potholes that had appeared in the village hall car park. The clerk was requested to see if a date could be sourced from ELDC for the removal of the glass bins to give more space in the car park.

Hamilton Hall committee had been looking into the costs of offering WFI in the village hall using the connection left by the outreach post office. This had been costed out at £24.99 per month which at present was considered too costly to run. Cllr Lonie offered the use of a spare antennae mobile signal booster to try at the Hall to see if this helped the farmers market stall holders with mobile payment apps. It was agreed to trial this and if effective possibly look at other booster for separate mobile providers.

Cllr Renshaw asked the Parish Council to express their thanks to Mrs Wilson and her work on the church clock repairs.

**01571 Items for the Next Agenda** – Council to agree meeting dates for 2023/24 civic year. Council to consider date for the APM.

**01572 Next Planned Parish Meeting - Wednesday 8<sup>th</sup> March 2023**

**01557a**

<u>Accounts for Payment</u>	<u>Meeting</u>			08.02.2023
Payee	Net	VAT	Total	Payment / Chq.No
Clerks January salary & expenses	340.53	0.00	340.53	Bacs
Hamilton Hall inv 209 January bookings	16.00	0.00	16.00	Bacs
		<b>Total</b>	<b>£356.53</b>	

There being no further business the Chairman closed the meeting.

Meeting closed at 20:38

Chairman ..... Date .....

Clerk ..... Date .....