

Councillors,

You are summoned to the Meeting of Tetford & Salmonby Parish Council which will be held on Wednesday 8th March 2023 in Hamilton Hall which starts at 7:30pm.

The Meeting will commence with a maximum of 10 minutes Open Forum for members of the public to raise any issues. Parishioners are then requested not to interrupt during the business of the meeting.

Madeline Hoad

Parish Clerk
2nd March 2023

AGENDA

1. **CHAIRMAN'S WELCOME AND REMARKS**
2. **APOLOGIES** – Council to receive any apologies for absence & resolve acceptance.
3. **DECLARATIONS OF INTEREST & REQUESTS FOR DISPENSATION** – Council to consider any declarations of interest & requests for dispensation and resolve action to be taken.
4. **NOTES** of the Parish Council Meeting held on Wednesday 8th February 2023 to be approved as minutes & any points to be noted.
5. **APPOINTMENT OF CLERK** – Council to resolve to appoint Emily Hopwood in the post of Clerk as from March 2023.
6. **MEETING SCHEDULE FOR 2023/24 CIVIC YEAR.** Council to agree meeting dates for forthcoming civic year and plan a date for the APM.
7. **FINANCIAL MATTERS**
 - a. Accounts to be paid/authorised – Accounts payment sheet circulated - Council to approve payments.
 - b. Bank Reconciliation – Council to note bank reconciliation at end of February 2023 comment and approve.
 - c. Councillors Budget Statement – Council to note as at end of February 2023, comment and approve.
 - d. Asset Register – Council to review and agree the asset register for 2022.
 - e. Appointment of the Internal Auditor – Council to agree appointment of internal auditor for year-end audit.

8. PLANNING MATTERS

Council to consider any planning applications which have been received following the publication of this agenda and notification of any planning decisions.

- a. S/177/00299/23 – Lane End, Little London, Tetford – Extension to existing dwelling to provide additional living accommodation.

9. GRASS CUTTING– Council to receive any update.

10. NEIGHBOURHOOD PROJECTS – Council to receive any updates and consider any further action required.

- a. Village Benches

11. HIGHWAYS & FOOTPATHS – Council to receive any update on outstanding matters & to consider new items for the Clerk to report.

12. PATIENTS PARTICIPATION GROUP – Council to receive any update.

13. LOCAL ELECTIONS – Council to receive update on election timetable and candidate nomination process.

For Information:

14. DISTRICT COUNCILLOR REPORT

15. COUNTY COUNCILLOR REPORT.

16. COUNCILLORS REPORTS – Council to receive any reports from Cllrs.

17. ITEMS FOR THE NEXT AGENDA – Council to receive any items for the next agenda.

NEXT SCHEDULED PARISH COUNCIL MEETING – Wednesday 12th April 2023 @ 7.30pm