

TETFORD & SALMONBY PARISH COUNCIL

Minutes of the Parish Council Meeting held on
Wednesday, 12^h July 2023 at 7:30pm, Hamilton Hall, Tetford

Present: Chairman Cllr Cawthorne
Cllr Whitley
Cllr Osborne
Cllr Larder
Cllr Muirhead

Clerk – E Hopwood taking minutes

The meeting started with the normal 10 minutes for the public, there were 3 members in attendance.

A resident brought to the attention of the council the flooding on West Road due to collapsed drains. The build-up of soil continues and risks damaging crops if it continues to overflow. The grass cutting in the Village was also discussed as the residents in attendance felt the grass verges had been cut too short again.

01620 The Chairman introduced himself to those in attendance and opened the meeting for business.

01621 **Apologies for absence** – Apologies had been received from Cllr Upton and Cllr Kilby. It was resolved to accept the reason for absence.

01622 **Election of Vice Chairman** – Cllr Whitley indicated his interested in becoming Vice Chairman. He was then seconded by Cllr Larder and it was resolved to elect Cllr Whitley as Vice Chairman.

01623 **Declarations of interest** – No declarations of interest were raised.

01624 Minutes of the Parish Council Meeting held on the 21st June 2023 had been circulated prior to the meeting and it was resolved to accept the minutes as correct.

01625 Financial Matters

- a. Accounts to be paid/authorised –The Clerk circulated a payment sheet for authorisation, and it was resolved to authorise all payments. (Copy minute ref 01625a below)
- b. Bank Reconciliation – Bank Reconciliation as at the end of June 2023 had been circulated for review and was accepted as correct, signed by the Chairman and Clerk.
- c. Councillors Budget Statement – Budget statement as of the end of June 2023 was circulated for review and it was accepted as correct, and signed by Chairman.

01626 **Planning Matters** -- There were no planning matters to be discussed. It was noted that there were matter that's arrived after the publish agenda to be discussed in September.

01627 **Social Media Policy** – The Chairman circulated a proposed revision to the Councils Social Media Policy. Following discussion, it was resolved to accept this policy. It was also resolved that the

Clerk would become an admin for the Tetford and Salmonby Facebook page ran by previous Parish Council.

01628 Craft Fair – The matter of sponsoring the local Craft Fair was brought to the council by the Clerk. After discussion, **it was resolved** that the Council would sponsor this event. The Clerk would make arrangements for the hall hire.

01629 Recreation Ground Update – No Update.

01630 Grass Cutting – The grass cutting in the village was discussed amongst the councillors again. The Council are not happy with the standard of work from the current contractors and will be looking for alternatives once the contract is completed. The Chairman had contacted the contractors to discuss the work. It was noted that the council should discuss the grass-cutting contract earlier in the year to leave enough time to obtain and consider quotes.

01631 Highways & Footpaths –

a. The flooding on West Road was discussed and **it was resolved** that the Clerk would escalate the matter to Cllr Marfleet

01632 Patients Participation Group – No Updates. The council discussed their presence within the group and **it was resolved** that the Clerk would follow up on Cllr Cawthorne becoming a member of the group.

01633 Defibrillators – Cllr Larder advised both defibrillators remain unused.

01634 District Councillors Report – Cllr Simpson had been unable to attend the meeting.

01635 County Councillors Report – Cllr Marfleet had been unable to attend the meeting.

01636 Councillors Reports – There were no further reports from council.

01637 Items for Next Agenda – Approval of amended Council Policy documents, Recreation Ground Donation, Potholes in Village Hall Car Park

01638 Next Planned Parish Meeting – Wednesday 13th Sep 2023

01625a

<u>Accounts for Payment</u>	<u>Meeting</u>			12.07.2023
Payee	Net	VAT	Total	Payment / Chq.No
Clerks March Salary & Expenses	£278.03	0.00	£278.03	Bacs
HMRC Tax	£69.60	0.00	£69.60	Bacs
Tudor Ground Maintenance (INV 448)	£193.80	£38.76	£232.56	Bacs
		Total	£580.19	

There being no further business the Chairman closed the meeting.

Meeting closed at 20:08

Chairman

Date

Clerk

Date