

TETFORD & SALMONBY PARISH COUNCIL

Minutes of the Parish Council Meeting held on
Wednesday, 13^h September 2023 at 7:30pm, Hamilton Hall, Tetford

Present: Chairman Cllr Cawthorne
Cllr Whitley
Cllr Osborne
Cllr Larder
Cllr Kilby
Cllr Upton
Cllr Muirhead

Cllr Simpson

Clerk – E Hopwood taking minutes

The meeting started with the normal 10 minutes for the public, there were 7 members in attendance.

01639 The Chairman introduced himself to those in attendance and opened the meeting for business.

01640 **Apologies for absence** – There were no apologies for absence, all Councillors were in attendance.

01641 **Declarations of interest** – No declarations of interest were raised.

01642 Minutes of the Parish Council Meeting held on the 12th July 2023 had been circulated prior to the meeting and **it was resolved** to accept the minutes as correct.

01643 Financial Matters

- a. Accounts to be paid/authorised –The Clerk circulated a payment sheet for authorisation. The Clerk was asked to query the Chairs workshop fee with LALC to confirm if it was covered under the annual fee paid to LALC. It **was resolved** to accept all payments. (Copy minute **ref 01643a below**)
- b. Bank Reconciliation – Bank Reconciliation as at the end of July 2023 had been circulated for review and was accepted as correct, signed by the Chairman and Clerk.
- c. Councillors Budget Statement – Budget statement as of the end of July 2023 was circulated for review and it was accepted as correct, and signed by Chairman.

01644 Planning Matters –

- a. S/17700284/22 – Diversion of Public Footpath, Little London, Tetford, LN9 6QL – The Chairman summarised the existing correspondence between the Parish Council and ELDC in relation to this matter. Following discussion, the council were satisfied that ELDC had responded to the concerns, and it **was resolved** that the Parish Council no longer objects to the diversion of the footpath and the clerk will inform ELDC.

- 01645 Council Policy Documents** – The Chairman circulated updated Council policy documents to the Council. The changes to the policy were minimal but the Chairman noted the standing orders had been updated to state the open forum in a Council Meeting is 10 minutes, as listed on each agenda. Furthermore, the maximum amount before formal tender had been raised to £3,000. It was resolved to accept the updates to the Council policy documents.
- 01646 Recreation Ground Update** – The matter of a donation to the Recreation Ground was discussed. The Council opted to add this to next month’s agenda and invite Pete Stark to provide further information on the financial status of the Recreation Ground.
- 01647 Village Hall Car Park** – Following the Annual Parish Meeting the idea was raised of obtaining road planings from the council to fill in the dangerous potholes in the car park. Cllr Kilby kindly offered to donate some planings and the Council would assist in filling the holes in.
- 01648 Grass Cutting** – The current contractors have one more cut remaining, the Council will then look to a new contractor for the next season.
- 01649 Neighbourhood Projects** – The Red Phonebox is still awaiting installation and the Chairman will contact the relevant parties to complete the project.
- 01650 Highways and Footpaths** – The Chairman explained that he had contacted Bell’s in relation to the paper stuck to footpaths in relation to Land Deposits. The notices are landowners responses to groups trying to re-establish footpaths and, in essence, state that re-establishing the footpath would interfere with the business they conduct on their land.
- 01651 Patients Participation Group** – No Update
- 01652 Defibrillators** – Cllr Larder confirmed that both are in good working order and remain unused.
- 01653 District Councillors Report** – Cllr Simpson provided an update on the additional level of democracy being introduced at ELDC. There is a decision being made at the end of September on when the consultation period for these changes will be.
- 01654 County Councillors Report** – Cllr Marfleet had been unable to attend the meeting.
- 01655 Councillors Reports** – There were no further reports from the Council.
- 01638 Next Planned Parish Meeting** – Wednesday 11th Oct 2023

01643a

<u>Accounts for Payment</u>	<u>Meeting</u>			12.09.2023
Payee	Net	VAT	Total	Payment / Chq.No
LALC Chairs Workshop	£25.00	£5.00	£30.00	Bacs
LALC Community Heroes leaflets	£10.00	£2.00	£12.00	Bacs
Louth Mens Club – Bench Refurbishment East Road	£175.00	£0.00	£175.00	Bacs
HMRC PAYE (x 2 months)	£135.60	£0.00	£135.60	Bacs
E Hopwood - Clerks Salary (x 2 months)	£542.33	£0.00	£542.33	Bacs
Hamilton Hall (256)	£16.00	£0.00	£16.00	Bacs
		Total	£910.93	

There being no further business the Chairman closed the meeting.

Meeting closed at 20:14

Chairman Date

Clerk Date