

Councillors,

You are summoned to the Meeting of Tetford & Salmonby Parish Council which will be held on Wednesday 14th March in Hamilton Hall which starts at 7:30pm.

The Meeting will commence with a maximum of 10 minutes Open Forum for members of the public to raise any issues. Parishioners are then requested not to interrupt during the business of the meeting.

Emily Hopwood

Parish Clerk

8th Mar 2024

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| AGENDA |
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1. **CHAIRMAN'S WELCOME AND REMARKS**
2. **APOLOGIES** – Council to receive any apologies for absence & resolve acceptance
3. **DECLARATIONS OF INTEREST & REQUESTS FOR DISPENSATION** – Council to consider any declarations of interest & requests for dispensation and resolve action to be taken.
4. **ELECTION OF CHAIRMAN** – The Council to elect a new Chair of the Council.
5. **RESIGNATION OF COUNCILLOR** – Council to note the resignation of Cllr Kilby.
6. **NOTES of the Parish Meeting held on Wednesday 14th Feb 2024 to be approved and any points to be noted.**
7. **MEETING SCHEDULE FOR 2024/25 CIVIC YEAR.** Council to agree meeting dates for forthcoming civic year and plan a date for the APM.
8. **FINANCIAL MATTERS**
 - a. Accounts to be paid/authorised – Accounts payment sheet circulated - Council to approve payments.
 - b. Bank Reconciliation – Council to note bank reconciliation at end of Feb 2024 comment and approve.
 - c. Councillors Budget Statement – Council to note as at end of Feb 2024, comment and approve.
 - d. Asset register – Council to review and agree the asset register for 2023/4.
 - e. Appointment of the Internal Auditor – Council to agree appointment of internal auditor for year-end audit.
9. **PLANNING MATTERS** – Council to consider any planning applications which have

been received following the publication of this agenda and notification of any planning decisions.

- a. Street Name and Numbering of a new development comprising of 1no. road and 8no. dwellings. **LAND REAR OF MERCIA HOUSE, SOUTH ROAD, TETFORD.**

10. **GRASS CUTTING** – Council to provide an update.

11. **BUS SHELTERS** – Council to provide an update.

12. **COUNCILLOR INFORMATION** – The council to discuss providing TTOTAS with a short summary of their background, experience, and responsibilities for publication.

13. **HIGHWAYS & FOOTPATHS** – Council to receive any updates on outstanding matters & to consider new items for the Clerk to report.

14. **DEFIBRILLATORS** – Council to receive any updates.

For Information:

15. **DISTRICT COUNCILLOR REPORT**

16. **COUNTY COUNCILLOR REPORT.**

17. **CORRESPONDENCE –**

18. **COUNCILLORS REPORTS** – Council to receive any reports from Cllrs.

19. **ITEMS FOR THE NEXT AGENDA** – Council to receive any items for the next agenda.

NEXT SCHEDULED PARISH COUNCIL MEETING – TBC