

Councillors,

You are summoned to the Meeting of Tetford & Salmonby Parish Council which will be held on Wednesday 12th June in Hamilton Hall which starts at 7:30pm.

The Meeting will commence with a maximum of 10 minutes Open Forum for members of the public to raise any issues. Parishioners are then requested not to interrupt during the business of the meeting.

Emily Hopwood

Parish Clerk
6th June 2024

AGENDA

1. CHAIRMANS WELCOME AND REMARKS

2. DECLARATIONS OF INTEREST & REQUESTS FOR DISPENSATION – Council to consider any declarations of interest and dispensation and resolve action to be taken.

3. NOTES of the Parish Meeting held on Wednesday 8th May 2024 to be approved and any points noted.

10. FINANCIAL MATTERS

- a. Accounts to be paid/authorised – Accounts payment sheet circulated - Council to approve payments.
- b. Bank Reconciliation – Council to note bank reconciliation at end of May 2024 comment and approve.
- c. Councillors Budget Statement – Council to note as at end of May 2024, comment and approve.
- d. External Audit 1st April 2023 to 31st March 2024 – Council to confirm its exemption from submitting the completed Annual Governance & Accountability Return to the external auditors for a limited assurance review. The Council is exempt due to the gross income and expenditure being under the £25,000 threshold for exemption.
- e. Annual Governance & Accountability Return – Council to approve section one as accurate or resolve any action to be taken.
- f. External Audit – Exercise of Public Rights – Council to Confirm the period for the exercise of public rights as required by Regulation 15 (2) Accounts & Audit Regulations 2025. Clerk to then place all relevant paperwork on the website to ensure compliance.

11. PLANNING MATTERS – Council to consider any planning applications which have been received following the publication of this agenda and notification of any planning decisions.

12. BUS SHELTERS

13. DEFIBRILLATORS - Council to receive any updates.

14. STAFFING COMMITTEE TERMS OF REFERENCE

15. CO OPTION VACANCY - Council to consider any applications received for co-option to the Parish Council to fill the casual vacancy position available.

For Information:

ii. **DISTRICT COUNCILLOR REPORT**

iii. **COUNTY COUNCILLOR REPORT.**

iv. **CORRESPONDENCE –**

v. **COUNCILLORS REPORTS** – Council to receive any reports from Cllrs.

vi. **ITEMS FOR THE NEXT AGENDA** – Council to receive any items for the next agenda.

Council to move to a closed session to vote on appointment of co-option candidate.

NEXT SCHEDULED PARISH COUNCIL MEETING – 10th July 2024