

TETFORD & SALMONBY PARISH COUNCIL

Minutes of the Parish Council Meeting held on
Wednesday, 10th July 2024 at 7:30pm, Hamilton Hall, Tetford

Present: Chairman Cllr Whitley
Cllr Fuller
Cllr Larder
Cllr Upton
Cllr Miurhead
Cllr Eve

Cllr Larder - taking notes (in Clerks absence)

There were six members of the public in attendance. The meeting was advised that the recent village charity fishing match had raised £4000 for Brain Tumour Research. A new flag had been sourced and purchased by Cllr Fuller to replace the old one and would be erected on the village flagpole. A question was raised regarding progress on the proposed bus shelter and Council informed the meeting that they were looking into possible grants initially with ELDC. The proposed charity event to be hosted by Tetford Nursing Home had now been agreed to go ahead and details of the event would be published when available. The meeting was advised that the environment agency is checking and looking at expanding sewage pipes in the area as needed.

01781 Chairman's Welcome & Remarks – Cllr Whitley welcomed everyone to the meeting and Michael Eve as a new Council member. As there were no further public questions he opened the meeting for business. The Chairman advised the meeting that he had only just received the Clerks resignation, and she had declined to attend that evening's meeting. He apologised to members of the public and Council that this situation would therefore impact the level of business that could be undertaken at the meeting.

01782 Apologies for absence – Apologies had been received from Cllr Osbourne. **It was resolved** to agree all reasons for absence.

01783 Declarations of Interest – There were no declarations of interest made.

01784 Minutes of the Parish Council Meeting held on the 12th June 2024 – these minutes had only been taken in draft at the last meeting, due to the Clerks absence, and therefore no formal draft of minutes could be presented for approval. **It was resolved** that Council would get these meeting notes transcribed into minutes for formal approval at the next meeting.

01785 Post of Clerk/RFO – Due to the Clerk's sudden resignation, without notice, it was agreed that Council needed to review procedure for recruitment into the role and deal with current personnel issues. A further extraordinary meeting would have to be held to undertake these actions.

01786 Financial Matters

- a. Accounts to be paid/authorised –The Clerk circulated a payment sheet for authorisation, and it **was resolved** to authorise all payments. (Copy minute ref 01786a below).
- b. Accounts as at end of June 2024 – As the Clerk was not able to attend the meeting this document was not available for review.
- c. Councillors Budget Statement - As the Clerk was not able to attend the meeting this document was not available for review.

- d. External Audit 1st April 2023 to 31st March 2024 – as the Clerk was not present at the meeting this documentation had not been put forward for review by Council. It was resolved this would be added to the next agenda for action.
- e. Annual Governance & Accountability Return - as the Clerk was not present at the meeting this documentation had not been put forward for review by Council. It was resolved this would be added to the next agenda for action.
- f. Exercise of Public Rights - as the Clerk was not present at the meeting this documentation had not been put forward for review by Council. It was resolved this would be added to the next agenda for action.

01787 Planning Matters: -No applications for planning had been received for consideration.

01788 Staffing Committee Terms of Reference – As the role of Clerk/RFO was now vacant **it was resolved** that the structure, role and responsibilities of Clerk needed to be reviewed in readiness for formally advertising the position going forward.

01789 Defibrillators – Cllr Larder advised the defibrillator was in good working order and had not been used.

01790 New Parish Council Members – Cllr Upton was standing down from the role as Cllr and members thanked him for his support to the Parish Council. As agreed at the last Parish Council meeting, candidate Richard Hazel would therefore be co-opted to the Council to fill the vacancy and would formally join members at the next Parish Meeting.

FOR INFORMATION:

01791 District Councillors Report – Cllr Daniel Simpson informed the meeting that planning in rural areas is likely to change due to the focus on levelling up across the country. The role of District Councillors is to be abolished in the next 5 years in line with the new local government structure and the introduction of an elected Mayor for Lincolnshire.

01792 County Councillors Report – Cllr Marfleet had been unable to attend the meeting and therefore there was no further update at this time.

01793 Correspondence – As the Clerk was not present at the meeting, Council had not been made aware of any correspondence received.

01794 Councillors Reports – Cllr Miurhead informed members of her decision to resign from the Parish Council and that this would be the last meeting she would be attending. The Chairman formally accepted her resignation and acknowledge this left another vacancy on the parish Council.

01795 Items for the Next Agenda – Items as identified in above minutes.

01796 Next Planned Parish Meeting - Wednesday 11th September 2024

01786a

Accounts for Payment

Meeting

10 July 2024

Payee	Net	VAT	Total	Payment / Chq.No
Lincolnshire Grounds Maintenance (Matt Carpenter)	330.00	0.00	330.00	Bacs
Gallaghers Insurance	485.67	6.00	491.67	Bacs
Hamilton Hall (inv 368)	16.00	0.00	16.00	Bacs
		Total	£837.67	

There being no further business the Chairman closed the meeting.

Meeting closed at 20:40

Chairman

Date

Clerk

Date