

TETFORD & SALMONBY PARISH COUNCIL

Minutes of the Parish Council Meeting held on
Wednesday, 12th June 2024 at 7:30pm, Hamilton Hall, Tetford

Present: Chairman Cllr Whitley
Cllr Osborne
Cllr Fuller
Cllr Larder
Cllr Upton
Cllr Miurhead

Cllr Larder - taking notes (in Clerks Absence)

There were eight members of the public in attendance. A resident asked if the village grass cutting contract was now in place and it was confirmed that the verge cutting contract had all been agreed and set up to start next month. Concern over the condition of Salmonby Bends was raised and it was noted this was an ongoing concern with Highways Department. The level of ivy on some trees around the village was brought to Council's attention. The question of updating the Parish Council's bank account signatories, and account details was raised, as this had still not been undertaken. It was noted that with the Clerk absent it was not possible to provide an update on this situation, but Council would take the matter forward. The meeting was informed that Bryan Wilson had kindly offered to donate 2 tons of gravel to assist with the infill of potholes in the village hall car park. Council expressed their thanks to Bryan. Cllr Fuller kindly offered to arrange to obtain a replacement flag for the village flagpole, which would be erected once received.

01766/1 Chairman's Welcome & Remarks – Cllr Whitley welcomed everyone to the meeting and as there were no further public questions opened the meeting for business.

01767/1 Apologies for absence – Apologies had been received from Cllr Marfleet (LCC). **It was resolved** to accept all reasons for absence. Emily Hopwood – Clerk, was unable to attend meeting and sent her apologies.

01768/1 Declarations of Interest – There were no declarations of interest made.

01769/1 Minutes of the Combined Annual Parish Meeting & Parish Council Meeting held on the 8th May 2024 had been circulated prior to the meeting and **it was resolved** to accept the minutes as correct. However no hard copy of the minutes was available therefore the Chairman was unable to sign them.

01770/1 Financial Matters

- a. Accounts to be paid/authorised –The Clerk circulated a payment sheet for authorisation, and it **was resolved** to authorise all payments. (Copy minute ref 01770a below)
- b. Accounts as at end of May 2024 – Bank Reconciliation as at end of May 2024 had been circulated for review and was accepted as correct, to be signed by the Chairman and Clerk.
- c. Councillors Budget Statement – Budget statement as of end of May 2024 was circulated for review and was accepted as correct, to be signed by Chairman.
- d. External Audit 1st April 2023 to 31st March 2024 – as the Clerk was not present at the meeting this documentation had not been put forward for review by Council. It was resolved this would be added to the next agenda for action.
- e. Annual Governance & Accountability Return - as the Clerk was not present at the meeting this documentation had not been put forward for review by Council. It was resolved this would be

added to the next agenda for action.

- f. Exercise of Public Rights - as the Clerk was not present at the meeting this documentation had not been put forward for review by Council. It was resolved this would be added to the next agenda for action.

01771/1 Planning Matters: -No applications for planning had been received for consideration.

01772/1 Staffing Committee Terms of Reference – as the Clerk was not present at the meeting this document had not been put forward for review by Council. It was resolved this would be added to the next agenda for action.

01773/1 Defibrillators – Cllr Larder advised the defibrillator was in good working order and had not been used.

01774/1 New Parish Council Members - Michael Eve and Richard Hazel had submitted applications to join the Parish Council and introduced themselves to the meeting. Council voted to co-opt Michael Eve as a new Cllr, and he will join the Council at the next scheduled Parish Meeting. Cllr Upton had advised that he would be stepping down as a Cllr due to relocating. The next meeting in July would be his last one. It was therefore resolved to co-opt Richard Hazel to the Council when Cllr Upton had stood down.

FOR INFORMATION:

01775/1 District Councillors Report – Cllr Daniel Simpson was not able to attend the meeting and therefore there was no further update at this time.

01776/1 County Councillors Report – Cllr Marfleet had been unable to attend the meeting and therefore there was no further update at this time.

01777/1 Correspondence – As the Clerk was not present at the meeting, Council had not been made aware of any correspondence received.

01778/1 Councillors Reports – Following a village survey it had been noted that residents would like to have a bus shelter erected at one of the stops in the village. A favoured spot was identified on South Road. It was resolved to speak to LCC Highways for advice on the proposed sighting of a shelter and consider any funding available.

01779/1 Items for the Next Agenda – Items as identified in above minutes.

01780/1 Next Planned Parish Meeting - Wednesday 10th July 2024

01770/1a

Accounts for Payment

Meeting

12 June 2024

Payee	Net	VAT	Total	Payment / Chq.No
LIVES	8.80	0.00	8.80	Bacs
Lincolnshire Grounds Maintenance (Matt Carpenter)	495.00	0.00	495.00	Bacs
LALC – annual renewal	173.84	0.00	173.84	Bacs
HMRC	64.80	0.00	64.80	Bacs
Clerk May Salary & Expenses	275.53	0.00	275.53	Bacs
Hamilton Hall (inv 359)	32.00	0.00	32.00	Bacs
		Total	£1049.97	

There being no further business the Chairman closed the meeting.

Meeting closed at 20:30

Chairman Date

Acting Clerk Date