

TETFORD & SALMONBY PARISH COUNCIL

Minutes of the Parish Council Meeting held on
Wednesday, 9th October 2024 at 7:30pm, Hamilton Hall, Tetford

Present: Chairman Cllr Whitley
Cllr Osborne
Cllr Eve
Cllr Larder
Cllr Hoad

Cllr M Hoad taking minutes (Acting Proper Officer)

The meeting started with 10 minutes for public comments, there were 15 public members in attendance. A resident brought to the attention of the council the road surface condition around Church Lane and into Little London. Several potholes had formed, and the tarmac was coming away from the road surface, building up in the centre of the lane. It was agreed to report this on FixMyStreet. It was noted that the Asset of Community Value (ACV) currently lodged on the village pub would soon be coming to the end of its 5yr duration. A resident asked if the Parish Council could investigate what might be required to extend this time if this was still applicable. Council agreed to investigate this matter. A resident raised their concerns regarding a sewage smell in the area between Mill Lane and East Road. It was noted that the stench pipe for the main sewage drain was smelling considerably more, especially following rain, and concerns were raised about the capacity of the drainage system especially considering the additional development in the village. Cllr Whitley advised that he had already asked Anglian Water to attend his property regarding the odour but would be in direct contact with them again for further investigation and to check on the sewage plant on the village outskirts.

01902 The Chairman welcomed everyone to the meeting. He advised that this was the first time other community representatives had been specifically invited to address a Parish Council meeting under the initiative to foster closer working relationships for the benefit of the community. If this proved productive then he hoped for additional 'Community Engagement' items to be on further Parish Council agendas. As there were no further public questions the Chairman opened the meeting for business.

01903 Apologies for absence – Apologies had been received from Cllr Hazel and Cllr Simpson (ELDC). It was resolved to accept all reasons for absence.

01904 Declarations of Interest – Cllr Whitley declared an interest as the applicant for planning agenda item S/177/01345/24 – Land at Manor Farm. This was noted and it was agreed that Cllr Whitley would vacate his chair on the Parish Council at this point in the agenda and take no part in the debate or subsequent vote on this planning item.

01905 Minutes of the Parish Council Meeting held on the 11th September 2024 had been circulated prior to the meeting and it was resolved to accept the minutes as correct. The Chairman signed the minutes.

01906 Community Engagement – Paul Leroy of the Recreation Ground Committee (RGC) addressed the meeting and outlined the charity's purpose in maintaining the provision of the recreation ground facilities for the use of the village. The RGC would welcome the Recreation Ground being used for other community events and working closer with the Parish Council to achieve this. Marlene Renshaw from the Hamilton Hall Committee explained the village hall was currently self-funding from room hire bookings. However, Hamilton Hall Committee would also like to encourage more groups within the community to make use of the hall facilities. It was suggested that perhaps a village survey could be held to see what 'fun' events the community might like to see running at these facilities and how these

might be achieved. It was generally agreed that closer working relationships between the various community groups and the Parish Council would be a positive move for the village.

01907 Financial Matters

- a. Accounts to be paid/authorised –The Clerk advised that no payments were outstanding for authorisation / payment.
- b. Bank Reconciliation – Bank Reconciliation as at the end of September 2024 had been circulated for review and was accepted as correct, signed by the Chairman and Clerk.
- c. Councillors Budget Statement – Budget statement as of the end of September 2024 was circulated for review and it was accepted as correct and signed by Chairman.
- d. Budget for New PC Laptop– Three quotes for the replacement of a PC laptop had been circulated to Cllrs prior to the meeting. **It was resolved** to accept quote for Dell equipment and Council authorised a budget spend up to £300. Cllr Eve and Cllr Hazel to be tasked with purchasing equipment on behalf of the Council.
- e. Remembrance Wreath – Cllrs **resolved** to ask the Acting Proper Officer to order a remembrance wreath on behalf of the PC.

01908 Planning Matters -- The following planning applications had been received for consultation:

- a. S/177/1345/24 -Land at Manor Farm, East Road. Erection of 1 no pair of semi-detached dwellings, construction of a vehicular access and internal access road.
Cllr Whitley vacated his chair on the Council and sat amongst the audience at the request of Council so that questions could be asked of him if required. As agreed, Cllr Whitley took no part in the debate or vote on this planning item.

Standing Orders Down: With the agreement Council the Vice Chairman moved to take standing orders down so that comments could be heard from attending residents on this application. Council was advised that the pair of semi-detached dwellings applied for in this development were for the next generation of young residents of the village who wanted to remain living in Tetford.

Standing Orders Up: With the agreement of Council standing orders were resumed so that Cllrs could debate and vote on this application. Following debate Council **resolved to** support this application.

Cllr Whitley was invited to return to his seat on the Council.

- b. S/177/01443/24 – Land Adjacent to Arden North Road. Erection of a house with attached garage and construction of a vehicular access. Following debate Council **resolved to** support this application.
- c. S/177/01465/24 – Aura Soma, South Road, Tetford – Erection of 9no dwellings with associated works, alterations to existing vehicular access and demolition of existing shop/store and erection of a detached garage to serve the existing dwelling (Rose Cottage).

Standing Orders Down: With the agreement of Council, the Chairman moved to take down standing orders so that comments could be heard from attending residents on this application. Concerns were raised from residents regarding the sewage drain capacity following the earlier issues raised about foul odours. It was agreed this was a matter to address with Anglian Water. Residents also raised concerns about the need for additional development in the village and the lack of local services/infrastructure to support this growth. It was asked if the Parish Council could ‘lobby’ Cllr Simpson / ELDC to see whether developments of this size could require developers to put something back into the village. It was further noted that this development was predominately on a brownfield site.

Standing Orders Up: With the agreement of Council, the chairman moved to raise standing orders so that Cllrs could debate and vote on this application. Cllrs raised concerns over the density of the proposed development of nine dwellings on this site, which it was felt was not in keeping with surrounding properties. Following debate Cllrs **resolved** to object to this application in its current format, 4 votes to 1. It was agreed to raise an objection to the application on the grounds of the density of the proposed development, however it was noted that Council did not in principle object to the development of this brownfield site. Cllrs also agreed to contact Cllr Simpson (ELDC) regarding the categorisation of the village and consultation on the Local Plan revision and what impact this could have for future development in Tetford.

01909 Post of Clerk to the Council – Cllr Hoad informed the Council that she and the Chairman had interviewed a candidate (Pauline Murray) for the post of Clerk and RFO. Details of the candidate’s application and the interview had been circulated to Cllrs prior to the meeting, and Cllr Hoad proposed that Ms Murray be appointed to the position of Clerk from 1st November 2024. **This was resolved** by all, and Pauline Murray will take up her position from that date.

01910 Neighbourhood Projects –

- a. Bus Shelter. It was noted that no information had been received back from Cllr Marfleet (LCC) regarding the proposed site for a bus shelter on South Road. The Council agreed to contact Highways direct on this matter. Some quotes for bus shelters had been obtained for budget purposes, and **it was resolved** that the project should be funded from grants and or fund raising but not precept funds. The Acting Proper officer was asked to make a grant application to ELDC.
- b. Removal of overgrown ivy on village trees. This initiative had been raised at the last Council meeting and volunteers had offered their services. However, it was noted that the removal of ivy from some trees could reduce their overall strength and result in branches or the tree itself coming down. It was therefore considered a risk for volunteers to undertake and the Chairman advised he would look at the removal of ivy on some trees on his own property to gauge the problem before considering further action.
- c. Tetford Craft Fair. Cllr Hoad reminded the meeting that the 4th annual craft fair would be held on the 2nd of November 2024
- d. War Memorial Steps. Council had been advised that the lower step/s of the war memorial had been damaged. The Chairman offered to investigate repairing the steps and if possible, to complete the work before the Remembrance Day service.

01911 Highways & Footpaths - Flooding in West Road and the continued problem of the drains in this area were raised again to Council. This was an ongoing problem that would again be brought to the attention of Highways.

01912 District Councillors Report – Cllr Simpson had been unable to attend the meeting.

01913 County Councillors Report – Cllr Marfleet had been unable to attend the meeting.

01914 Councillors Reports – Cllr Larder advised the defibrillators had been checked and were all in good working order. Cllr Hoad advised that a one tonne bag of salt had been ordered from LCC Highways for winter pavement gritting. The salt would be delivered to the rear of Hamilton Hall car park and Council would advise residents when this supply would be available. Cllr Eve advised that Bryan Willson had kindly offered to provide residents who had lost the winter fuel allowance with a back of logs. Council agreed this was not strictly a PC matter, but thanked Bryan for his generosity and community spirit.

01915 Items for Next Agenda – Budget Proposals for 2025/26, Election of Personnel Committee

01916 Next Planned Parish Meeting – Wednesday 13th November 2024

There being no further business the Chairman closed the meeting.

Meeting closed at 21:10

Chairman Date

Clerk Date