**Tetford &Salmonby Annual Parish Meeting**

Dear Parishioner

You are hereby invited to take part in the Annual Parish (public) Meeting which will be held on Wednesday 14th May 2025, which is to commence 6.30pm at Hamilton Hall. The business to be dealt with at the meeting is listed on the agenda.

**PUBLIC AND PRESS WELCOME**

**Pauline Murray**

**(Clerk to the Parish Council)**

**AGENDA**

1. Welcome
2. Chair’s Annual Report
3. Open Forum - ideas and suggestions from the community for the way forward for Tetford and Salmonby
4. Meeting closed by the Chair

**Tetford &Salmonby Annual Council Meeting**

**NOTICE OF MEETING**

**Notice of Annual Council meeting to be held on Wednesday 14th May 25 at 7.30pm at Hamilton Hall, Tetford.**

**This notice summons all members of the Council to attend or submit their apologies to the Clerk at the earliest opportunity.**

**AGENDA**

Chairman’s welcome

The Council meeting will commence at 19.30 hours or at the closure of the public forum whichever is the sooner.

**Statutory Duties**

**01. Election of Chairman** **–** signing of declaration of acceptance of office

**02. Election of Vice Chairman –** signing of declaration of acceptance of office

**03. To appoint members to the following committees:-**

1. Personnel Sub-Committee

**Ongoing Business**

**04.** To receive any apologies for absence

**05.** To receive any declarations of interest in accordance with the Localism Act 2011 and to consider any requests for dispensation

**06.** To consider any amendments necessary to Councillors Disclosure of Pecuniary Interest forms

**07.** To accept the Minutes of the 9th April 2025 meeting as a true record

**08.** To receive reports from outside bodies and from other meetings:

a. Reports from LCC and ELDC councillors

b. Reports from Parish councillors, external meetings or correspondence

**09.** **Financial matters, current:**

a. accounts paid report

b. expenditures anticipated:

c. bank account balances

d. signing of the AGAR for the Auditor

**10. Clerks Report**

i) Training update

**11. VE Day**

**12. Defibrillator Pads**

Cllr Larder/Clerk update

**13. Planning**

**14. Insurance Renewal**

Clerk to circulate 3 quotations

**Current Business**

**15.** **Footpaths**

Footpath No.30 from little London to the bottom of Tetford hill diversion has been approved.

**16.** **Banking**

Clerk to circulate review of banking

**17. Bus Shelter**

Update from Clerk

**New Business**

**18.** **Review of Standing Orders**

Clerk to circulate new Standing Orders

**Next Meeting**

11th June 2025 7.30pm at Hamilton Hall, Tetford