**TETFORD & SALMONBY PARISH COUNCIL**

Minutes of the Annual Parish Council Meeting held on Wednesday, 14th May 2025 at 6.30pm, Hamilton Hall, Tetford

 **Present:** Chair Cllr Whitley

 Cllr Hazel

 Cllr Willson

 Cllr Larder

 Cllr Hoad

 Cllr Osborne

 Mrs P Murray (Clerk & Responsible Finance Officer)

The meeting started with 10 minutes for public comments, there were 6 members of the public

in attendance plus new County Councillor McGonigle and District Councillor Simpson.

1. The Chair welcomed everyone to the meeting.

1. Annual Report – the Chair spoke of the current strong team of Councillors and the new Clerk which was helping the Parish Council get things done. We have two new flags and the car park has been repaired. Highways are being chased about the potholes in the village and the floods on West Road. There has been a grant application put forward for a bus shelter and the recent VE Day celebrations were a roaring success. The Chair was delighted to see so many people attend and the cakes and treats sent out to those who couldn’t come was a real nice touch.
2. Open Forum – it was suggested that as £150 is the fee charged by the church to secure a grave pitch some of this money should be given back to the people who maintain the grounds for petrol expenses – however it was pointed out that this is really out of the Parish Council’s hands – it’s a Church matter. At the last litter pick a member of the public told the meeting that they had ran our of litter picking sticks and hoops and asked that an amount of £150 be put aside for purchasing some more – this will go on to the next meeting’s agenda. Cllr Simpson mentioned that he would look into grants for Wifi in the village hall. Also he mentioned that the village had new head teachers and 3 new bells in the church tower.
3. The meeting was closed by the Chair at 7.03pm.

**Tetford & Salmonby Annual Council Meeting**

Minutes of the Annual Council Meeting held on Wednesday, 14th May 2025 at 7.03pm, Hamilton Hall, Tetford

 **Present:** Chair Cllr Whitley

 Cllr Hazel

 Cllr Willson

 Cllr Larder

 Cllr Hoad

 Cllr Osborne

 Mrs P Murray (Clerk & Responsible Finance Officer)

**Statutory Duties**

**01971 Election of Chairman** **–** Cllr Whitley was returned unanimously as Chair

**01972 Election of Vice Chairman –** Cllr Osborne was voted in unanimously as Vice**.**

**01973 To appoint members to the following committees:-**

 Personnel Sub-Committee – Cllrs Hazel and Hoad were voted on unanimously

**Ongoing Business**

**01974** No apologies for absence but the meeting should note the resignation of Councillor Eve.

**01975** To receive any declarations of interest in accordance with the Localism Act 2011 and to consider any requests for dispensation - None

**01976** To consider any amendments necessary to Councillors Disclosure of Pecuniary Interest forms – Clerk was handed those of Cllrs Hoad and Willson

**01977** The minutes of the 9th April 2025 were accepted as a true record and duly signed by the Chair

**01978** To receive reports from outside bodies and from other meetings:

 **a)**Reports from LCC and ELDC councillors – Cllr McGonigle explained to the meeting that he was new to the role and still in training but he would take on board the residents issues and do want he could to help. A resident asked about the level of development within the village also the size of the vehicles coming through which are causing potholes especially on Salmonby Bends. The West Road flooding problems were explained to him – that when the surgery was built the old pipes were disturbed and they now need a proper installation of new pipes. Cllr Simpson spoke with regard to the problems with the gulleys – with rainwater running off the fields. The original Local Plan deemed Tetford to be a large village but the new Local Plan states Tetford to be a medium village – this does affect the amount of development that is allowed. Infilling between properties will be allowed but no back filling – also whether it has mains drainage would be a factor. There is a going to be a scrutiny report shortly on the car parking charges – a possibility of some free car parking for every town/village – this report will be available in 2 to 3 months time. Also the relocation of a post office letter box has caused some issues in the village – in Little London – where its been placed the resident cannot see properly to turn out of their drive.

 **b)** Reports from Parish councillors, external meetings or correspondence - none

**01979** **Financial matters, current:**

1. accounts paid report:-

Room rental £16

Grounds maintenance £360

 Bank fees £4.25

 Defibrillator pads £144

 Clerks quarterly pay £556.33

Clerks pay income tax £114.20

1. expenditures anticipated: further grounds maintenance
2. bank account balances as at 31st March 2025:-

 Lloyds Treasurers Account £4,110.60

 Instant Access Account 2 £5,284.80

 **TOTAL £9,395.40**

1. the Chair signed off the below parts of the AGAR for the Auditor:-
2. Certificate of exemption
3. Annual Governance Statement
4. Accounting Statement for 2024/25

**01980 Clerks Report**

 Training update – the Clerk stated that her training on CILCA had commenced – she

 carried out a module on Teams regarding agendas and minutes and had enjoyed it.

**01981 VE Day**

As mentioned in the Chair’s report earlier this evening the VE Day celebrations were a great

 success. An amount of 97 people joined in at the Village Hall and were treated to some

 lovely food and music. Several people dressed up in 40’s clothing and a prize of £30 was

 funded by Councillor Hoad for the best dressed person. The amount raised on the day was

 £336.41 and it is to be decided where this money would be best used. It will be on the

 agenda for the next Parish Council meeting.

**01982 Defibrillator Pads**

Cllr Larder had received the replacement pads for the defibrillator which the Clerk had

 ordered from the British Heart Foundation.

**01983 Planning**

 None

**01984 Insurance Renewal**

 Clerk had asked companies for 3 quotations – Zurich Insurance was voted unanimously -£264.

**Current Business**

**15.** **Footpaths**

Footpath No.30 from little London to the bottom of Tetford hill diversion has been approved.

**16.** **Banking**

 Banking review moved to next months agenda.

**17. Bus Shelter**

 Grant monies have been applied for under the East Lindsey ELF grant scheme which has a

 2nd tranche deadline of 21st June so we’ll not hear if we are successful until after that date.

**New Business**

**18.** **Review of Standing Orders**

The new Standing Orders were approved & the Clerk will now publish these on the website.

**Meeting closed at 8.20pm**

**Next Meeting**

11th June 2025 7.30pm at Hamilton Hall, Tetford