Councillors,

You are summoned to the Meeting of Tetford & Salmonby Parish Council which will be held on Wednesday 10th September 2025 in Hamilton Hall which starts at 7:30pm.

The Meeting will commence with a maximum of 10 minutes Open Forum for members of the public to raise any issues. Parishioners are then requested not to interrupt during the business of the meeting.

Pauline Murray

Parish Clerk

5th September 2025

**AGENDA**

1. **Chairman’s Welcome**
2. **Apologies** – Council to receive any apologies for absence & resolve acceptance.
3. **Declarations of Interest & Requests for Dispensation** – Council to consider any declarations of interest & requests for dispensation and resolve action to be taken.
4. **Notes** of the Parish Council Meeting held on Wednesday 9th July 2025 to be approved as minutes & any points to be noted.
5. **County Councillor Report**
6. **District Councillor Report**
7. **Parish Councillor Report**
8. **Financial Matters:-**
   1. Accounts to be paid/authorised – Accounts payment sheet circulated - Council to approve payments.
   2. Bank Reconciliation – Council to note bank reconciliation at 31st August 2025 and approve.
   3. VAT claim
9. **Report from Clerk:-**
10. Update on training-CILCA & Planning
11. Co-option of new Councillors
12. Donation of VE Day monies
13. Councillor photos
14. GDPR – Assertion 10
15. **Banking Review -** Update from Clerk
16. **Planning Applications**

**i)**Application reference 03068/25/FUL

Extension & alterations to existing dwelling to provide additional living accommodation

Gatesgarth, South Road, Tetford – *deadline for comments* *18th September*

**ii)**Application reference 2635/25/FUL   
 Erection of a domestic outbuilding – amended design  
 Bridge Saw Mill  East Road Tetford – *deadline for comments 11th September*

**iii)** Application reference 02432/25/OUT

Erection of 2 dwellings and outline permission of 3 dwellings

Manor Farm, East Road, Tetford – *approved 7th August*

1. **Risk Register**

Update from Clerk

1. **Neighbourhood Projects –** Council to receive any updates and consider any further action required:-
   1. Bus Shelter – Progress update from Chair
2. **Highways & Footpaths** –
3. Council to receive any update on Highway outstanding matters
4. Footpath survey from LCC – Clerk to update

1. **Items for the next agenda**

**NEXT MEETING IS:- Wednesday 8th October 7.30pm**