Councillors,

You are summoned to the Meeting of Tetford & Salmonby Parish Council which will be held on Wednesday 8th October 2025 in Hamilton Hall which starts at 7:30pm.

The Meeting will commence with a maximum of 10 minutes Open Forum for members of the public to raise any issues. Parishioners are then requested not to interrupt during the business of the meeting.

Pauline Murray

Parish Clerk

3rd October 2025

**AGENDA**

1. **Chairman’s Welcome**
2. **Apologies** – Council to receive any apologies for absence & resolve acceptance.
3. **Declarations of Interest & Requests for Dispensation** – Council to consider any declarations of interest & requests for dispensation and resolve action to be taken.
4. **Notes** of the Parish Council Meeting held on Wednesday 11th September 2025 to be approved as minutes & any points to be noted.
5. **County Councillor Reports**
6. **District Councillor Reports**
7. **Parish Councillor Reports**
8. **Financial Matters:-**
   1. Accounts to be paid/authorised – Accounts payment sheet circulated - Council to approve payments.
   2. Bank Reconciliation – Council to note bank reconciliation at 30th September and approve.
   3. VAT claim
9. **Report from Clerk:-**
10. Co-option of new Councillors
11. Donation of VE Day monies
12. Councillor photos
13. GDPR – Assertion 10
14. Sandpit Cottages
15. Winter salt
16. **Banking Review -** Update from Clerk – further document for signature
17. **Planning Applications**

Application reference 02635/25/FUL – Bridge Saw Mill, East Road, Tetford closing date 13th October 25

1. **Risk Register**

Circulated for approval

1. **Neighbourhood Projects –** Council to receive any updates and consider any further action required:-
   1. Bus Shelter – Progress update from Chair
   2. Noticeboard – Progress update from Chair
2. **Highways & Footpaths** –

Council to receive any update on Highway outstanding matters

1. **Items for the next agenda**

**NEXT MEETING IS:- Friday 20th November 7.30pm (please note this has been rearranged from 12th November as the Clerk is away)**