

RISK ASSESSMENT

Hazard: The use of Volunteers – Litter Picking		
What is the Risk? Volunteers working on the side of the Highway; Risk to Pedestrians from trips, strains to volunteers or falls; injury from sharps & contamination from animal faeces.		
What is the Benefit? Individuals protected/ property protected.		
Who might be Harmed?	How?	
Volunteers	Risk from working at the side of the Highways & traffic – motorised or other; over-stretching; injury or infection from sharp instruments;	
Pedestrians	Tripping on equipment left inappropriately	
Property	Damage to equipment or assets	
Vehicle Drivers/passengers	Collision with Volunteers or Equipment	
Can the risk be reduced:	Yes	No
Can we proceed with support?	Yes	No
<p>What steps need to be taken to reduce the risk to an acceptable level?</p> <ol style="list-style-type: none"> 1. High Visibility Vests to be worn by all Volunteers & Councillors when working at the side of the Highway (recommendation of Insurance provider) 2. Sturdy Shoes & Appropriate clothing for weather conditions (waterproof jacket), long sleeves & long trousers 3. Drinking Water 4. Mobile phone to contact co-ordinator, Councillor Harden, if necessary. 5. Protect any cuts with waterproof plasters 6. Avoid rubbing the mouth & eye area while working 7. Wash hands & forearms before eating, drinking, smoking, using the toilet 8. Working in pairs or groups 9. Due to the nature of the highway, no earphones for iPod or such to be used in order that volunteers can hear approaching traffic 10. On Main Roads – litter pick on pavements only 11. Village Lanes with no pavements – signs to be placed around the areas to be worked warning motorists of the activity in order to protect works (Organisers to provide signs) <p><u>Hazardous Items</u> - DO NOT PICK THEM UP, report to your Co-ordinator or to be moved by litter pickers ONLY into the hedgerows:</p> <ol style="list-style-type: none"> 1. Any ‘sharps’, i.e. knives, syringes, needles 2. Unidentified drums, cans or canisters 		

3. Poisons, insecticides
4. Clinical Waste
5. Broken Glass
6. Condoms
7. Other hazardous substances (e.g. suspected asbestos)
8. Any dog or animal faeces to be left in situ to allow it to degrade

DO NOT LITTER PICK:

1. Near unstable banks of ditches/ponds or any boggy wet areas
2. Near electric fences (identified by yellow warning signs)
3. In streams, bodies of water (risk of catching leptospirosis from water contaminated by rat's urine)
4. On private land, building sites or business premises

Further Safety Notes:

1. Use the loaned litter sticks only to prevent injuries by bending excessively
2. Only carry a manageable weight in the bin bag
3. Do not lift large/heavy/awkward items (contact your co-ordinator)
4. All equipment and refuse bags to be kept out of traffic and pedestrians' way
5. All volunteers to be appropriately trained & covered by Tetford & Salmonby Parish Council insurance policy

Name of Service Provider:	Has the Provider read this Risk Assessment?		Has the Provider received relevant training if applicable?		Signature of Provider
Volunteers	Yes	No	Yes	No	
Councillors	Yes	No	Yes	No	
Has Council accepted this Risk Assessment?			Date of Acceptance:		
Yes	No				

AS A VOLUNTEER, YOU HAVE A DUTY TO PROTECT YOURSELF, YOUR FELLOW VOLUNTEERS & THE GENERAL PUBLIC.

ANY PROBLEMS – PLEASE STOP THE LITTER PICKING AND CONTACT COUNCILLOR HARDEN YOUR CO-ORDINATOR

DO NOT CHALLENGE ANYONE YOU SEE DROPPING LITTER.