

Tetford & Salmonby Parish Council Meeting

Minutes of meeting held on Wednesday, 1st April 2026 at 7.30pm, Hamilton Hall, Tetford

Present: Chair Cllr Whitley
Vice Cllr Osborne
Cllr Larder
Cllr Hazel
Cllr Abel
Cllr Curwen (co-opted after 20 minutes)
Mrs P Murray (Clerk & RFO)

02318 The Chair welcomed everyone to the meeting and opened the floor to residents comments. There were 12 residents present. Apparently there's been no improvement in the activity of the moles at the Church and the Recreation Ground. Cllr Osborne had agreed to ask our groundsman to look in dealing with the moles at the Church – the Clerk was tasked with an email regarding this. There are two leaning trees in the village and the Chair has attempted to contact the owners but to no avail. It is the owners of the trees to look after them but unfortunately many are being smothered with ivy which is killing them – this will be put in the newsletter to alert residents of the damage. The Clerk is to look to see if there is anywhere that shows which trees are the Parish Councils if any.

02319 Apologies for absence – none

02320 To receive any declarations of interest in accordance with the Localism Act 2011 to consider any requests for dispensation – none

02321 The minutes of the 11th March 2026 were accepted as a true record and duly signed by the Chair

02322 Co-option of new Councillors – the Clerk had received an application form from Mr Andrew Curwen to become a parish councillor – Mr Curwen was present at the meeting and left the room whilst the current Councillors discussed his application and then after a successful vote he joined the other Councillors at the table.

02323 County Councillor Report – Cllr McGonigle was unavailable

02324 District Councillor Report – Cllr Simpson had another meeting but had contacted the Clerk to apologise and to say that he would report on the Local Government Reform, the Local Plan and the mail box at the next meeting.

02325 Parish Councillor Report – the Chair reported that the humane mink traps hadn't caught any mink as yet. Although it does alert him if any wildlife has become trapped.

02326 Financial matters

a) Current accounts paid report:-

ACCOUNTS PAYMENT SHEET

FOR MEETING ON 1st April 2026

Payee	Net	VAT	Total	
16/03/2026 Hamilton Hall	£16.00	£0.00	£16.00	
16/03/2026 Lincolnshire Grounds Mte	£615.00	£0.00	£615.00	
17/03/2026 Bank fees	£4.25	£0.00	£4.25	
	£635.25	£0.00	£635.25	

b) Bank Reconciliation:

BANK RECONCILIATION up to 31st March 2026

Lloyds Treasurers Account	£7,433.80
Instant Account 2	<u>£5,320.70</u>
	<u>£12,754.50</u>

- c) **Annual Parish Meeting & Annual General Meeting preparation** -The Clerk needed to know how the Annual Parish and Annual General Meetings were going to operate in May. Last May the meetings were carried out together and this seemed to suffice as looking back the meetings finished at 8.20pm. A resident thought that the meeting wasn't sufficiently well promoted so the Clerk will find the local organisations from Times of Tetford and invite these to the meeting and also will create a poster for the noticeboard. It was agreed to keep both meetings together on 6th May.

02327 Banking Review – The Clerk informed the meeting that although she was able now to view the signatories and they still had a person on that the revised mandate had taken off. The Clerk had attempted to remove the said person but it needed three signatories including the removed person. The Clerk will check again after the Easter break.

02328 Branch in Stream – Apparently the offending branch is still in the stream – the Chair has asked the owners to deal with it but its not been done. The Clerk will email the Environment Agency. . A resident asked whether the parish council is required to check all watercourses in the parish on an annual basis. It is not a legal requirement for the parish council to do so the primary responsibility for watercourses lies with private landowners whose land adjoins the watercourse.

02329 School Traffic issues – Apparently the Headmaster has sent 4 separate notices out about the problem of car parking around the school and he’s also been out to see for himself but the Village Hall car park is normally empty and they should be parking there. A resident wondered if signs might help the situation.

02330 Mail box – Councillor Simpson to update at next meeting

02331 Planning Applications - none

02332 Neighbourhood Projects –

- a. Noticeboard – Progress update from Chair – the gentleman has been off sick but is now back at work so the noticeboard should be progressing
- b. Damage to War Memorial steps-the Clerk had received an email back from LCC regarding the requested bollards to protect the steps or elongating the path on that side to make it safer to cross. Their response was disappointing:-

We believe that installing heritage bollards in this location may actually create a larger issue, as they would likely be struck more frequently than the existing steps. While bell bollards can be an effective solution, there appear to be underground telecoms and water services within the verge, at a minimum, which lie directly in the proposed foundation line these services would likely incur significant cost and disruption.

A resident suggested replacing step with a good concrete curb – Chair to look into this.

02333 Highways & Footpaths – Cllr Hazel to organise site visit with LCC Highways Officer for Tetford to discuss options for improving road safety for all road users - additional horse rider signs; 40mph buffer zones; Vehicle Activated Signs; 20mph zone near school.

02334 Items for the next agenda

- Insurance quotations
- Noticeboard
- Memorial steps
- Letter box
- Chair & Vice Chair positions
- AGAR
- Improving road safety
- Marquee

The meeting finished at 8.55pm.

**NEXT MEETING WILL BE COMBINED ANNUAL PARISH & ANNUAL GENERAL HELD ON:-
Wednesday 6th May 2026 at 7.00pm**