

# TETFORD & SALMONBY PARISH COUNCIL

Minutes of the Parish Council Meeting held on  
Wednesday, 11<sup>th</sup> November 2020 at 7.30pm by video conference link

<b>Present:</b>	<b>Chairman</b>	Cllr Lonie Cllr Renshaw Cllr P Todd Cllr Davison Cllr Larder Cllr Anderton PCSO Wass
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The online meeting was recorded for the purpose of taking notes, and subsequently transcribed by the Clerk

No members of the public dialled into comment on the conference call as no comments or questions had been received, the Chairman opened the meeting for business.

- 01101 Apologies for absence** – Apologies had been received from Cllr Kilby, Cllr Marfleet (LCC), Cllr Andrews (ELDC) and the Clerk. **It was resolved** to accept reasons for absence.
- 01102 Declarations of Interest** – Cllr Todd declared an interest in planning application S/177/02025/20 as the applicant. It was agreed Cllr Todd would take no part in discussion regarding this agenda item.
- 01103 Minutes of the Parish Council Meeting held on the 14<sup>th</sup> October 2020** had been circulated & **it was resolved** to accept them as correct. A hard copy of the minutes had been provided to the Chairman for signature. Cllr Davison advised he was still looking into the action item from the last minutes regarding the google map address for Salmonby Road/West Road and would update Council at the next meeting.

## 01104 Financial Matters

- a. Accounts to be paid/authorised – Clerks October Salary & Expenses; Tudor Grounds Maintenance £324.00; Royal British Legion – poppy wreath £20; Microsoft 365 annual sub £40; ICO subscription renewal £40– **it was resolved** to authorise all payments
- b. Accounts as at end of Oct 2020 – Bank Reconciliation as at end of Oct 2020 had been circulated for review and was accepted as correct, to be signed by the Chairman and Clerk.

- 01105 Covid 19 – Community Support** – As the Clerk was not present at the meeting there was no formal update on this agenda item. Cllr Larder advised she was again undertaking shopping for some of the residents and Cllr Lonie confirmed his wife was supporting some of the volunteer work.

- 01106 Planning Matters:** - Council had receive the following applications for review and comment:

S/177/01993/20- LAND TO THE WEST OF EAST ROAD, TETFORD, HORNCastle, LINCOLNSHIRE, LN9 6QQ. Planning Permission - Erection of 1 no. detached house with an attached single garage. A comment was raised that the plans for the detached house appeared quite large in relation to the plot size. However, it was noted this was in keeping with planning guidelines and no further comments were raised. It was resolved to support this application.

S/177/02025/20 - ROSE HOUSE FARM, EAST ROAD, TETFORD, HORNCastle, LINCOLNSHIRE, LN9 6QQ. Planning Permission - Extensions and alterations to existing house to provide a games room/gym and family room with first floor bedroom over. – Cllr Todd refrained from any involvement with discussions regarding this application and was offline. No comments were raised, and it was resolved to support this application.

Cllr Todd returned to the meeting

- 01107 Recreation Ground Update** – Cllr Davison advised the playground was still open and being used and was regularly being cleaned and monitored. Cllr Anderton reminded the meeting that one of the points raised at the Councillor surgeries was preventing unwanted vehicle access on to the playing field. The idea of a gate or bollards had been considered. **It was resolved** that Cllr Todd would review options and costs for bollards, Cllr Renshaw would discuss the option of bollards with the Hamilton Hall Committee regarding permission – but to be funded by the Parish Council and Cllr Lonie would contact Robert Bell to check on the security of the gateway to the field opposite the village pub. It was noted that if this gateway was to be locked that the footpath access running beside the gate would need to be cleared. It was suggested this work could be discussed with the volunteer group.
- 01108 Grass Cutting** – The final invoice for the years grass cutting had been received and was listed for payment. As Cllr Kilby and the Clerk were not present at the meeting no further update was available at this time. Agreement to the 2021 grass cutting contract would be undertaken via email consultation with Councillors.
- 01109 Neighbourhood Projects and Community Engagement** – Cllr Lonie confirmed Cllr Davison and he were still working on the responses to the Cllr Surgery question along with the Clerk to include within the next Parish Newsletter. A specific point had been raised of how the Parish Council could best disseminate urgent information to residents that did not have internet access. **It was resolved** to continue to use the web site, Facebook page and Nextdoor app for online communications but to ask residents to pass information onto their neighbours. It was noted that residents appreciated having the quarterly newsletter in which Councillors telephone contact information was available.
- Cllr Davison confirmed he had written some guidance for the facebook page usage which would shortly be available on the page. Cllr Renshaw advised that the outreach post office had failed to come last Wednesday due to a vehicle breakdown and had again contacted J Taylor instead of either herself or the Clerk. She would again speak with McColls to get them to remove J Taylor's contact details.
- 01110 Parish Web Site** – As the Clerk was not present at the meeting there was no formal update on this agenda item.
- 01111 Defibrillator** – It was confirmed that the defibrillator was in good working order and had not been activated since the last meeting.
- 01112 Volunteer Group Report** – As Cllr Anderton had not formally agreed to take over responsibility for the Volunteer Group there was no formal update at this time. It was requested that a thank you was sent to the various residents who unofficially undertake clearing jobs around the village. The Council also thanked Cllr Todd for the work he had kindly undertaken to repair the steps to the War Memorial.

- 01113 Edward Richardson Trust Report** – Cllr Renshaw advised that no further applications had been received last month
- 01114 Highways and Footpaths** – It was noted by Council that LCC highways were slowly getting around the reported repairs and that the large pothole opposite the village pub had now been filled in.
- 01115 Community Speed Watch Programme** – Cllr Davison advised that the Community Speed watch training had now been completed. Purchasing the equipment was again on hold due to the lockdown but would be ordered once it was possible for volunteers to be out running the programme.
- 01116 District Councillors Report** – Cllr Andrews had sent his apologies to the meeting and there was no further update at this time.
- 01117 County Councillors Report** – Cllr Marfleet had not been able to attend the meeting, but his monthly briefing email had been circulated to Councillors. There was no further report at this time.
- 01118 PCSO Report** – The PCSO advised there had been no reported incidences in the area and his team had continued to undertake checks in the village on a regular basis. He had been advised on the Community Speed Watch and would be available to support the volunteers when the programme was launched. Cllr Lonie thanked the PCSO for bringing the Nextdoor app to the Council's attention and a number of residents had now signed up to this. The local policing team were able to use this app to circulate their community newsletters. Particular police focus would be taken in the forthcoming weeks on road traffic offences. Cllr Anderton asked if the PCSO could visit the village at school drop off or pick up times as both the school buses and some parents were parking on the hatching signs outside the school. This meant visibility for children coming out from school onto the roadway was greatly reduced and posed a safety risk. The PCSO agreed to review this situation.
- 01119 Clerks Report** – The Clerk was not present at the meeting and no further report was available.
- 01120 Correspondence** – There were no items of correspondence.
- 01121 Councillors Reports** – Cllr Renshaw advised that a resident had complained that foul smelling water was running into the stream under the bridge on South Ormsby Road. It was believed it was running down the road from properties higher up, and possibly from an overflowing septic tank. It was resolved that Cllr Lonie would report this to the Environment Agency for investigation.
- 01122 Next Planned Parish Meeting - Wednesday 13<sup>th</sup> January 2021, 7.30pm**

The meeting closed at 8.20pm

Chairman .....

Date .....

Clerk .....

Date .....