

TETFORD & SALMONBY PARISH COUNCIL

Minutes of the Parish Council Meeting held on
Wednesday, 10th February 2021 at 7.30pm by video conference link

Present:	Chairman	Cllr Lonie Cllr Renshaw Cllr P Todd Cllr Davison Cllr Larder Cllr Kilby
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Clerk – M Hoad taking minutes.

Four members of the public dialled into the conference call. As no comments were raised from attending residents the Chairman opened the meeting for business.

01150 Apologies for absence – Apologies had been received from, Cllr Andrews (ELDC) and PCSO Wass, **it was resolved** to accept reason for absence.

01151 Declarations of Interest – there were no Declarations of Interest provided by Councillors.

01152 Minutes of the Parish Council Meeting held on the 13th January 2021 had been circulated & **it was resolved** to accept them as correct. A hard copy of the minutes had been provided to the Chairman for signature.

01153 Financial Matters

- a. Accounts to be paid/authorised – Clerks January Salary & Expenses; LIVES defib replacement pads £66; Eurooffice inks £69.61 – **it was resolved** to authorise all payments.
- b. Accounts as at end of January 2020 – Bank Reconciliation as at end of January 2020 had been circulated for review and was accepted as correct, to be signed by the Chairman and Clerk.
- c. Councillors Budget Statement – Budget statement as of end of January 2021 was circulated for review and was accepted as correct, to be signed by Chairman.

01154 Planning Matters: - Council had received the following application for review and comment:

S/177/00109/21 POPPY LODGE, SALMONBY ROAD, TETFORD – Erection of a building comprising of an office and a gym. Following debate, **it was resolved** to support this application and the clerk was asked to confirm this with ELDC planning department.

01155 Complaint Review – The Clerk had previously circulated to all councillors a complaint report regarding the findings following a concern raised by a resident in connection with the co-option process. Parish Council procedures were found to have been followed and the complainant and withdrawn their complaint against specific Council members. **It was resolved** no further action was required.

01156 Recreation Ground Update – Cllr Davison advised the playground was still open and being used and was regularly being cleaned and monitored. Voting would shortly be taking place for the Co-

operatives Community Hero grant and details of this would be published on the community facebook page. Cllr Renshaw advised she had spoken with the Hamilton Hall committee regarding the proposal of installing removable bollards in the car park at the entrance of the recreation ground and this had been accepted. **It was resolved** to pursue this project and Cllr Todd agreed to obtain a price for the bollards, initial estimate for the project costs - £250.

01157 Grass Cutting – No cutting was currently taking place; however, Cllr Kilby advised he would be in contact with the contractors regarding confirming the cutting areas for 2021. Additional grit had been supplied to the bin in North Road and the Clerk was asked to see whether further stocks could be obtained to replenish supplies behind the village hall. **It was resolved** to consider the cost of a separate PC owned grit/salt bin to store supplies in the village hall car park.

01158 Neighbourhood Projects and Community Engagement –

- a. Community Newsletter. A February copy of the newsletter had been distributed and it was envisaged the next edition would be April 2021.
- b. Telephone Box – Cllr Lonie had addressed the telephone box project in his message to residents in the newsletter and would be looking for ideas for fundraising and support from the community for the project.
- c. Community Engagement – Cllr Renshaw had published in the newsletter tentative plans for a summer village event should this be permissible within COVID 19 restrictions.
- d. Parish web site – the new link to the PC web site had been distributed in the February newsletter.

01159 Defibrillator – Cllr Larder advised that the defibrillator had been checked and was emergency ready.

01160 Volunteer Group Report – **It was resolved** that the volunteer group would come under the support of Cllr Lonie and Cllr Larder. Trevor Cawthorne would kindly continue to manage the litter picking group. However, it was noted they were unlikely to be able to get out to litter pick until summer or early autumn when restrictions had been lifted.

01161 Edward Richardson Trust Report – Cllr Renshaw advised that no further applications had been received. The Clerk requested an email contact for applicants.

01162 Highways and Footpaths – Following on from the last meeting the Clerk had been in contact with the dog warden regarding the increased problem of dog fouling in some areas of the village. Additional notices and leaflets had been received and a reminder of the link to report incidences of A reminder of how to report incidences of fouling to ELDC was sent out on the community facebook page. **It was resolved** to undertake a further leaflet drop to households to raise the awareness of this problem and to continue to monitor this issue. A letter would also be sent to the primary school to see whether the children could perhaps work on some posters which may be more impactful on the community.

The following locations were also identified as needing reporting on fix my street:

- a. Drains Little London
- b. Drains top of East Road junction with South Road
- c. Deterioration of road repair patching undertaking in West Road
- d. Drain outside Old rectory Salmonby Road.

e. Drain surround outside Laurels Salmonby Road.

The Clerk advised she was also chasing Cllr Marfleet regarding any progress on LCC highways assessment of Salmonby Bends.

01163 Community Speed Watch Programme – Cllr Davison advised that the Community Speed Watch equipment had now been received and the programme would kick off as soon as pandemic restrictions were lifted, and it was safe to ask volunteers to start.

01164 Council to Receive Written Applications from Candidates Standing for Co-option – Council had received four applications for co-option, Trevor Cawthorne, Steven Sewell, Mark Fuller and Phil Anderton. Three applicants attended the meeting, Phil Anderton was not present.

Standing orders down

The Chairman moved to put standing orders down to allow each of the co-option candidates to address the Council.

Standing orders up

With the agreement of Council, the Chairman reinstated Standing Orders as it was agreed voting on applicants would be undertaken in closed session at the end of the meeting.

01165 District Councillors Report – Cllr Andrews had sent his apologies to the meeting and there was no further update at this time.

01167 County Councillors Report – Cllr Marfleet had not been able to attend the meeting, but his monthly briefing email had been circulated to Councillors. There was no further report at this time.

01168 PCSO Report – PCSO Wass had sent his apologies for the meeting and advised police had been to the village in connection with an abandoned vehicle in Eat Road cul de sac, which has since been removed. The PCSO continues to patrol the area and asks for residents to report any concerns. Councillors requested if the Clerk could contact the PCSO to see whether access to the app Nextdoor could be made more specific to just Tetford & Salmonby area.

01169 Clerks Report – There was no further report from the Clerk at this time.

01170 Correspondence – There was no additional correspondence presented.

01171 Councillors Reports – Cllr Larder reported she had received some feedback from the newsletter request for residents to consider additional tree planting in the village. **It was resolved** that further information would be sources regarding the donation or provision of tree saplings and this item would be added to the next meeting's agenda.

01172 Next Planned Parish Meeting - Wednesday 10th March 2021, 7.30pm

01173 Closing the Meeting to Public & Press – In accordance with The Public Bodies (Admission to Meetings) Act 1960 Council considered closing the meeting to public & press in order to discuss confidential matters regarding applicants for co-option and the Clerk's annual training programme, **it was resolved** to close the meeting.

- 01174 Closed Session Discussion on Co-Option** – Councillors commented on the high standard of applications received and that all candidates would bring something positive to the Council. Three candidates were already actively volunteering in the community and all had shown a keen desire to help support the village. Unfortunately, only one seat was available on the Council and therefore following discussion a vote was held which unanimously elected Trevor Cawthorne. It was also resolved to ask candidates Mark Fuller and Steven Sewell to be involved on a voluntary capacity with specific Parish Council sub-committees.
- 01175 Clerk’s Training Programme** – The recommendation from the Personnel Committee that the Clerk undertook the CiLCA qualification was put to Council and **it was resolved** that this should be undertaken. A change to the Clerk’s contract would be put in place to reclaim a portion of exams fees should the Clerk leave the position within a designated time period following qualification.

The Chairman closed the meeting at 21:00

Chairman	Date
Clerk	Date