

Councillors,

You are summoned to the Parish Council Meeting of Tetford & Salmonby Parish Council which will be held on **Wednesday 14<sup>th</sup> April 2021** via video conference link at 7.30pm

**Meeting login details:**

**Join Zoom Meeting**

<https://us02web.zoom.us/j/89280093516?pwd=S2FBNk5wMEJwRHlwSkRzRStiWXd2QT09>

**Meeting ID: 892 8009 3516**

**Passcode: 401787**

The meeting will commence with a maximum of 10 minutes Open Forum for members of the public to raise any issues. Parishioners are then requested not to interrupt during the business of the meeting.

Signed:

*Madeline Hoad*

Madeline Hoad,  
Parish Clerk

**05 April 2021**

<b>AGENDA</b>
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**Statutory Procedures:**

1. **APOLOGIES** and approval for absence
2. **NOTES** of the Parish Council Meeting held on Wednesday 10<sup>th</sup> March 2021 to be approved as minutes & any points to be noted.
3. **DECLARATIONS OF INTEREST** – To receive any declarations from Councillors; Council to consider any written requests for Dispensations & resolve whether to grant acceptance.
4. **FINANCIAL MATTERS**
  - a. Accounts to be paid/authorised – Clerks March salary & expenses; LALC Annual Membership £158.40; LALC Annual Training Scheme £102 (Council to consider for authorisation) Bollards for Rec Ground £50 (authorisation only)- Council to authorise payments.
  - b. Accounts as at end of March 2021 – Bank Reconciliation as at end of March for acceptance & Chairman to sign.

- c. Councillors Budget Statement - Council to note the circulated document as at end of March 2021, for comment & approval.
- d. Appointment of Internal Auditor – Council to approve the appointment of the internal auditor for year end 2020/21

## 5. PLANNING MATTERS

Council to consider any planning applications which have been received following the publication of this agenda and notification of any planning decisions.

S/177/02206/20 MANOR FARM, EAST ROAD, TETFORD, HORNCastle, LN9 6QQ  
Amendments received – Landscape & Visual Impact Statement & Ecological Update

- 6. **ADOPTION OF POLICES** – Council to review the following policy documents for adoption.
  - a. Breach of Data Policy
  - b. Equal Opportunities Policy
  - c. Communications Policy.
  - d. Social Media Policy
- 7. **RECREATION GROUND UPDATE** – Council to receive update from meeting with R Bell and consider/authorise any further action.
- 8. **GRASS CUTTING** – Council to receive any update.
- 9. **NEIGHBOURHOOD PROJECTS & COMMUNITY ENGAGEMENT** – Council to receive any updates and consider any further action required.
  - a. Replacement of village planters to be considered.
  - b. Newsletter – Council to agree May publication.
  - c. Volunteer Litter Pick – Council to receive update.
  - d. Project for recycling of plastic milk bottles – Council to review.
- 10. **DIFIBRILATOR** – Council to receive any update.
- 11. **EDWARD RICHARDSON TRUST REPORT** – Council to receive any update.
- 12. **HIGHWAYS & FOOTPATHS** – Council to receive any update on outstanding matters & to consider new items for the Clerk to report.
- 13. **COMMUNITY SPEED WATCH PROGRAMME** – Council to receive any update.
- 14. **MEETING DATES FOR 2021/22** - Council to agree meeting dates for the forthcoming year and to review options for APCM and the APM.

**For Information:**

- 15. **DISTRICT COUNCILLOR REPORT** – For information
- 16. **COUNTY COUNCILLOR REPORT** – For information
- 17. **PSCO REPORT.** For information
- 18. **CORRESPONDENCE** – Council to review any correspondence received and circulated prior to the meeting for action.
- 19. **COUNCILLORS REPORTS** – Council to receive any reports from Councillors.
- 20. **ITEMS FOR THE NEXT AGENDA** – Council to receive any items for the next agenda.

**NEXT MEETING – ANNUAL PARISH COUNCIL MEETING** - Date in May to be advised.