

TETFORD & SALMONBY PARISH COUNCIL

Minutes of the Parish Council Meeting held on
Wednesday, 8th September 2021 at 7:30pm, Hamilton Hall, Tetford

Present: **Vice Chairman** Cllr Davison
 Cllr Renshaw
 Cllr P Todd
 Cllr Larder
 Cllr Cawthorne

Clerk – M Hoad taking minutes.

Severn members of the public joined the meeting. There being no questions raised from the public the Vice Chairman welcomed attendees and opened the meeting for business.

01289 Apologies for absence – Apologies had been received from Cllr Lonie, Cllr Kilby, PCSO Wass and Cllr Andrews (ELDC). **It was resolved** to accept all reasons for absence.

01290 Declarations of Interest – Cllr Davison declared his interest as an employee of Aura Soma in relation to the planning application S/177/01757/21 – Shalom, Little London, Tetford. – Erection of a two-storey side and rear extension to existing building. It was agreed that Cllr Davison would take no part in any debate or vote on this agenda item.

01291 Review of Risk Management Document – The Clerk had circulated the Risk Management Document for review, and **it was resolved** to accept the document as correct.

01292 Minutes of the Parish Council Meeting held on the 7th July 2021 had been circulated prior to the meeting and **it was resolved** to accept the minutes as correct. The Vice Chairman signed the minutes.

01293 Financial Matters

- a. Accounts to be paid/authorised – Clerks July & August Salary & Expenses; Hamilton Hall Hire May/June £48; Tudor Grounds Maintenance grass cutting £342 **it was resolved** to authorise all payments.
- b. Bank Reconciliation as at end of August 2021 – the document had been circulated prior to the meeting for review & **it was resolved** to accept as correct and it was signed by the Vice Chairman.
- c. Councillors Budget Statement at end of July 2021 - the document had been circulated prior to the meeting for review & **it was resolved** to accept as correct and it was signed by the Vice Chairman.

01294 Planning Matters: - Council had received the following applications for review and comment:

Cllr Davison refrained from involvement on this agenda item so the following application could be debated and considered by his fellow Councillors.

S/177/01757/21 – SHALOM, LITTLE LONDON, TETFORD. - Erection of a two-storey side and rear extension to existing dwelling. Following debate, it was resolved to support this application

and the Clerk was asked to make this submission on the ELDC planning portal. One Cllr did ask if the shed like building erected by Aura Soma could be referred to planning as it was being used to run a business (consulting rooms) from and planning permission had not been sought for this.

Cllr Davison re-joined his fellow Council members.

S/117/01494/21 RYE FIELDS, SOUHT ORMSBY ROAD, TETFORD. – Erection of a detached double carport and log store. Following debate, **it was resolved** to support this application and the Clerk was asked to make the relevant submission on the ELDC planning portal.

S/177/01851/21 – BRIDGE HOUSE, WEST ROAD, TETFORD – Extension and alterations to the existing dwelling to provide additional living accommodation on the site of the existing garage which is to be demolished. Following debate, **it was resolved** to support this application and the Clerk was asked to make the relevant submission on the ELDC planning portal.

01295 Recreation Ground Update – Cllr Davison advised that daily checks of the playing field were continuing. Some hedge cutting had taken place to tidy the play area and following the recent appeal the bank account was now looking much healthier. The Recreation Ground Committee AGM was to take place next week.

01296 Grass Cutting – Grass cutting was ongoing around the village and the Clerk had signed the grass cutting contract with LCC for the 2021 contribution. The Clerk had also received a request from the Cricket Club for an additional key to lower the new bollards for access for pitch grass cutting.

Standing Orders Down:

The Vice Chairman moved to put standing orders down to allow a question from a member of the public. This was agreed by all.

A resident asked why the Parish Council had gone to the expense of erecting removable bollards at the gap in the hedge of playing field if the land was not owned by the PC. The response was that these bollards had been placed at the rear of the village hall car park which was publicly owned land to protect the playing field from unauthorised vehicle access. Although the playing field is leased from a private landowner it was considered in the public interest to protect this open space from possible misuse.

Standing Orders Up

With the agreement of Council, the Vice Chairman reinstated standing orders to continue the meeting.

The Clerk advised she had received a response from LCC regarding the cutting of the protected verges which had been circulated to all. It was noted that timing cuttings was difficult to protect all species of grass/flowers and that the farmer had cut within the rules. The increased use of fertilizers on fields had resulted in run off on to the vergers which in turn made the soil too rich for certain wildflowers to flourish. It was resolved that the cutting schedule that had taken place was in line with the agreement of the protection order and this matter was considered closed.

01297 Neighbourhood Projects and Community Engagement –

Provision of replacement planters for village entrances – It was noted the new planters had been delivered and put into situ around the village. One resident had asked if the planter at the 30-mile hr

sign in Salmonby could be moved to sit under the Salmonby village sign. **This was agreed by all.** It was noted that the new planters had received very positive feedback from residents.

- a. **Consideration to be given to Telephone Box Project.** It was agreed to progress this project to mark the Queens Platinum Jubilee in 2022. When possible, shelving would be put into the existing kiosk for residents to start using the facility for sharing items. Consideration would be given to fund raising ideas and Cllr Larder agreed to contact owner of old telephone box in Scamblesby to see if this could be purchased for renovation.
- b. **Provision of tree planting project – it was resolved** that the Clerk and Cllr Davison would work on a proposed planting map for approval by the Recreation Ground Committee and landowner of the playing fields. The Clerk was asked to approach the surgery to see if the proposed donated fruit trees could be planted on their surrounding grounds.
- c. **Update on Plastic Recycling Project – it was resolved** to put this item on to the next agenda for review.
- d. **Request for location for an in-memory bench to be sited in the village –** The Parish Council had received a request from a resident for an in-memory bench to be sited on the pathway outside the school, replacing the current seat. A proposed design of the in-memory bench had been provided by the resident and circulated to Cllrs prior to the meeting. Following debate, **it was resolved** that due to the public use of the seat this item would need to be adopted by the Parish Council for ongoing maintenance and insurance cover. It was considered the unique design proposed would be costly to insure and maintain and therefore it was recommended that this seat should conform to certain guidelines for the Parish Council to take over adoption. Guidelines were agreed as a standard bench design preferably in recycled plastic, but the memorial plaque/message could be unique. The Clerk was asked to write to the residents regarding this matter and to draft the guidelines agreed into a document for adoption at the next Parish Council meeting.

01298 Defibrillator – Cllr Larder advised that it was now a matter of urgency that the defibrillator cabinet was replaced. The Clerk had circulated a quote from LIVES for the replacement of a moulded plastic defibrillator cabinet and was in the process of obtaining comparative quotations. It was noted that the current metal box should not be tampered with to try and repair as this may prevent access altogether. **It was resolved** as soon as comparable quotes had been received these should be circulated for immediate approval by Council and a replacement cabinet ordered.

01299 Edward Richardson Trust Report – Cllr Renshaw advised there had been no recent applications for grants. With the returning of students to universities/schools it was hoped further applications may be received in the coming months.

01300 Highways and Footpaths – It was noted that works were due to start on Salmonby Bends as of the 4th October 2021. Cllr Marfleet advised he did not know the extent of the proposed works but suggested waiting until these had been completed before considering any further action in this area. The Clerk advised that the drains around the village had now all been pumped and hopefully this would improve the problem of surface water and flooding.

The following items were raised as points of concern:

- a. Drain cover on Salmonby Road – still not been repaired.
- b. The wooden barrier at the entrance to the footpath off South Road was wobbly and one bar had come away.
- c. A resident had requested additional horse and rider warning signs for South Ormsby, Salmonby and White Gate Roads entering the village. This was approved.

The Clerk was asked to report these issues.

Standing Orders Down:

The Vice Chairman moved to put standing orders down to allow a question from a member of the public. This was agreed by all.

A resident complained about parking over the end of his driveway. The resident was advised to report this to either LCC's nuisance parking web site or to speak with the PCSO.

Standing Orders Up

With the agreement of Council, the Vice Chairman reinstated standing orders to continue the meeting.

- 01301 Community Speed Watch Programme** – It was advised there had been 3 speed watches undertaken during August and several vehicles had been identified as breaking the speed limit on the Salmonby Road into the village.
- 01302 District Councillors Report** – Cllr Andrews had sent his apologies for the meeting and had no further update at this time.
- 01303 County Councillors Report** – Cllr Marfleet advised he had been continuing to check on highways' issues and particularly Salmonby Bends. He reported that the verge issues still existed and that LCC had no policy for verge maintenance. There also appeared no intention to adopt one due to the financial commitments this would present. The problem with many roads is they were just not wide enough for the size of traffic passing and this was causing damage to the verges as seen on the Blue Stone Heath Road. However, no statutory requirement exists for LCC to maintain these verges.
- 01304 PCSO Report** – PCSO Wass had sent his apologies as he could not attend the meeting and had no further report for Council at this time.
- 01305 Clerks Report** – The Clerk had circulated a report for consideration prior to the meeting, asking for permission to attend the LALC AGM and to purchase a portable hard drive for electronic storage and backup facilities. These requests were approved by Council.
- 01306 Correspondence** – The Clerk had listed and actioned the following correspondence since the last meeting:
1. Email from resident regarding parking over driveway. ELDC parking section informed, Cllr Kilby spoke with offending vehicle owner, South Wolds Nursing Home contacted by telephone, PCSO Wass advised.
 2. Email received from residents regarding horse and rider warning signs – circulated to all and added as an agenda item.
 3. Email regarding LCC tree planting project circulated to all.
 4. Planning consultation: White House South Road – Emailed to all for comment and support response made to ELDC
 5. Planning consultation: Tumpers Cote, South Ormsby Road – circulated to all for comment – support response notified to ELDC
 6. Telephone call from resident re dog attack. PCSO Wass informed and Sue Farendon, Dog Warden informed. Dog Warden writing to owners of offending dog and PCSO making a visit.

7. Request from resident for a memorial bench received. Picture and requested location details emailed to all. Points for consideration regarding memorial benches circulated to all – item added to agenda.
8. Response on verge cutting query circulated to all
9. Notification of road closure at Salmonby Bends circulated to all and published.
10. Email from Chloe Rutland regarding local listing project circulated to all.
11. Email regarding bus survey circulated to all – published web site, notice board, FB page and forwarded to Dick Fowler TTG.
12. Planters received and being placed in location.
13. Wolds Police August Update and Quarterly briefing – emailed to all. Some pages published on noticeboard. Linked to web site for resident information.
14. LCC Grass cutting contract signed by Clerk and returned – copies of insurance documentation submitted.
15. Email sent to ELDC Planning Enforcement asking for investigation and action regarding the gap in hedging opened up again along bridle path adjourning the Cross Keys site.
16. Information request from D Le page circulated to all – response agreed at meeting 08.09.2021.

01307 Councillors Reports – Cllr Cawthorne proposed that where jobs had been identifying as needing action in the community and Cllrs had volunteered their time to undertake an agreed timescale should be placed against the work. If Cllrs are unable to action in the timescales it is suggested that Council could authorise the Clerk to source a paid individual to complete the task.

01308 Items for the Next Agenda – As identified above.

01309 Next Planned Parish Meeting - Wednesday 13th October 2021

The Vice Chairman closed the meeting at 21.00

Chairman Date

Clerk Date