

## TETFORD & SALMONBY PARISH COUNCIL

Minutes of the Parish Council Meeting held on  
Wednesday, 13<sup>th</sup> October 2021 at 7:30pm, Hamilton Hall, Tetford

**Present:**                      **Vice Chairman**      Cllr Davison  
   Cllr Renshaw  
   Cllr S Kilby  
   Cllr Larder  
   Cllr Cawthorne

Clerk – M Hoad taking minutes.

Four members of the public joined the meeting. One resident raised concern over the safety of a tree on Parish land outside Hamilton Hall. It was agreed that the clerk would arrange for the tree to be inspected and report gained as to its condition. There being no further questions raised from the public the Vice Chairman welcomed attendees and opened the meeting for business.

**01310 Apologies for absence** – Apologies had been received from Cllr Lonie, Cllr Todd, PCSO Wass and Cllr Andrews (ELDC). **It was resolved** to accept all reasons for absence.

**01311 Declarations of Interest** – No declarations of interest were raised.

**01312 Minutes of the Parish Council Meeting held on the 13<sup>th</sup> September 2021** had been circulated prior to the meeting and **it was resolved** to accept the minutes as correct. The Vice Chairman signed the minutes.

Matters arising from the minutes: - Cllr Cawthorne asked if Council could set a timescale for removing the old flag from the flagpole and cutting back the tree branches it was entangled in. Cllr Kilby advised he would try to complete this task at the weekend but if not possible then **it was resolved** to ask the tree surgeon when visiting site to advise/quote for cutting back the tree branches.

### **01313 Financial Matters**

- a. Accounts to be paid/authorised – Clerks Sept Salary & Expenses; Hamilton Hall Hire July £16.00 **it was resolved** to authorise all payments.
- b. Bank Reconciliation as at end of September 2021 – the document had been circulated prior to the meeting for review & **it was resolved** to accept as correct and it was signed by the Vice Chairman.
- c. Councillors Budget Statement at end of September 2021 - the document had been circulated prior to the meeting for review & **it was resolved** to accept as correct and it was signed by the Vice Chairman.
- d. Online Banking – **it was resolved** to ask the Clerk to pursue online banking for the Parish Council due to the restrictions around bank opening hours. This process would be in line with the Council's current Financial Regulations.

**01314 Planning Matters:** - Council had received the following applications for review and comment:

- a. Acolaid case S/177/01494/21 – Rye Fields, South Ormsby Road. Erection of detached double car port and log store – decision notice, approved

- b. S/177/01577/21 – Tumpers Cote, South Ormsby Road – Erection of a detached double garage and store and installation of new gates to the existing access. Following debate, **it was resolved** to support this application and the Clerk was advised to update the planning portal accordingly.
- c. S/177/01957/21 – Land Adjacent to Corners, Little London – Change of use of land for the siting of 2 no. glamping pods with vehicular parking and turning points. Alterations to existing vehicular access to provide a hardcore track to pad and through to the next field. Following debate, **it was resolved** to support this application and the Clerk was advised to update the planning portal accordingly.

**01315 Recreation Ground Update** – Cllr Davison advised that checks of the playground were continuing on a weekly basis but would be daily over the half-term holiday. Some hedge cutting had taken place to tidy the play area and bird spikes placed on top of the swings. The Recreation Ground Committee was planning a quiz night for the village. This would not specifically be a fund raiser more of a thank you for support given and more details of this would be published shortly.

**01316 Grass Cutting** – It was acknowledged that the village as a whole had been pleased with the grass cutting undertaken by Tudor Grounds Maintenance and the Clerk was asked to obtain a quote from TGM for a further 2yr contract for consideration.  
The Clerk advised that she and Cllr Cawthorne had viewed the harsh grass cutting that had taken place on a bank in Salmonby. This had resulted in eroding the bank and the instance had been reported to LCC Highways grass cutting. The provision of a small sign on the bank to request no cutting during flowering period was discussed and the Clerk was asked to see if LCC would respect such a notice before recommending to the homeowner as a possible way forward.

**01317 Neighbourhood Projects and Community Engagement –**

- a. The Tetford craft fair was confirmed for Sunday 14<sup>th</sup> November to start after the memorial service. This will be a community event sponsored by the Parish Council.
- b. Councillors reviewed the PC's communication channels following the move out of Covid restrictions. It was resolved that the Tetford Community Facebook page would be retained to provide general information for residents and that Covid govt updates would only be published if considered of high importance. The Council agreed that a letter of thanks should be sent to the resident who had reviewed the daily Govt Covid briefings for the Council during lockdown. Clerk to action.
- c. Phone Kiosk – **It was resolved** that shelving would be installed in the existing kiosk to make use of the unit. Cllr Davison to action.
- d. Tree planting for Queen's Platinum Jubilee. In conjunction with the Green Canopy campaign, it was resolved that the PC would plant an oak sapling to mark the Queens Jubilee in 2022. It was suggested that the surgery grounds might be a suitable location for the tree and the Clerk was asked to contact the practice to request permission.
- e. Cllr Cawthorne advised that a successful litter pick had taken place and thanked those volunteers who had been out collecting litter.

**01318 Defibrillator** – Comparable quotes had been considered for the replacement of the defibrillator cabinet and it was resolved to place an order with LIVES. It was also noted that the current Lifepack Plus Defib model was no longer being manufactured and that obtaining parts for the unit going forward may be more difficult. It was agreed the funds raised from the Community raffle at the craft fair would be put towards the cabinet replacement.

- 01319 Edward Richardson Trust Report** – Cllr Renshaw advised there had been no further applications for grants over the recent month.
- 01320 Highways and Footpaths** – It was noted that works were due to start on Salmonby Bends as of the 18<sup>th</sup> October 2021. It was agreed to wait for these works to be completed before reviewing this area and considering whether additional action was necessary.
- a. The Clerk advised that the horse and rider signs had been ordered for the village.
  - b. Winter salt bags were now available from LCC and **it was resolved** to ask the Clerk to order an additional 1 tonne bag for the village.
- 01321 Community Speed Watch Programme** – It was advised that speed watches were continuing in the village and overall, it was considered the problem of speeding vehicles was slowly improving.
- 01322 District Councillors Report** – Cllr Andrews had sent his apologies for the meeting and had no further update at this time.
- 01323 County Councillors Report** – Cllr Marfleet had sent his apologies for the 4<sup>th</sup> meeting, his briefing report had been circulated to all.
- 01324 PCSO Report** – PCSO Wass had sent his apologies as he could not attend the meeting and had no further report for Council at this time.
- 01325 Clerks Report** – There was no further report currently.
- 01326 Correspondence** –
- a. A concern had been received from a resident regarding the East Lindsey Medical Group (Tetford based surgery) regarding level of service provision. The Clerk had contacted the Practice Manager to bring these items to her attention. Following debate, **it was resolved** that a Council member would look to join the Patient Participation Group to develop better communications with the surgery going forward. It was also agreed that information on how to raise a complaint to a GP surgery would be published to assist residents wishing to raise their concerns.
  - b. The Clerk had listed and actioned the following correspondence since the last meeting –
    - 1. Email received from R Stockdale – circulated to all and response sent to R Stockdale
    - 2. Email complaint received regarding future of Tetford Surgery – circulated to all. Clerk’s meeting with surgery practice manager reported to council for review.
    - 3. Response letter from Cllr Leyland regarding planning procedures complaint received and circulated to all.
    - 4. Email regarding Older Residents Day – circulated to all and published on FB/noticeboard/website.
    - 5. Damaged bridge over bridleway from Tetford – Belchford, reported for action. Repair completed
    - 6. Email complaint regarding severe grass cutting of bank in Salmonby received. Clerk & Cllr Cawthorne visited site – reported findings back to Council and Highways cutting dept.
    - 7. Confirmation of awarded ACV received and circulated to Council.

8. Two complaints received, one regarding dog not under control and second dog fouling in children's play area. Reported to Dog Warden and PCSO.
9. Rural Services Bulletin – Circulated to all
10. LALC news circulate to all
11. Additional costs for Defib cabinet replacement circulated for all – added to agenda for action.
12. Transfer of funds (£2,000) from savings to treasurers account completed.
13. Email complaint about resident's abusive behaviour – circulated to all for consideration/action.
14. Autumn Litter pick advertised / took place 3<sup>rd</sup> Oct.
15. Email from resident regarding overflowing glass bins at former Cross Keys site. ELDC waste dept notified.
16. Telephone call from resident regarding sycamore tree in front of Hamilton Hall and requesting structural survey.

**01327 Councillors Reports** – Cllr Renshaw requested that Council followed up on the reply from Cllr Leyland as the information provided had not actually answered any of the questions raised. Following debate, **it was resolved** that a response would be drafted and copy information sent to Cllr Marfleet and MP V Atkins. – Clerk to action with Cllr Lonie

**01328 Items for the Next Agenda** – As identified above.

**01329 Next Planned Parish Meeting - Wednesday 10<sup>th</sup> November 2021**

The Vice Chairman closed the meeting at 21.05

Chairman ..... Date .....

Clerk ..... Date .....